

Board of Fire Commissioners Fire District No. 4  
Jackson Township, New Jersey

Minutes of Meeting Held  
January 9, 2025

Notice of the time, date, location and agenda of this meeting to the extent then known, was duly published in the district's official newspapers, posted on its official bulletin board and filed with the office of the municipal clerk at least forty-eight hours in advance of this meeting. This meeting is being conducted in accordance with the terms and provisions of the "Open Meetings Act" of the State of New Jersey.

**Call to Order:** the meeting was called to order by Commissioner Torres at 6:25pm. Board Attorney Braslow read the "Open Meetings Act" statement. All participated in the Pledge of Allegiance. A moment of silence was observed.

**Roll Call:** Commissioners Couceiro, Goldman and Torres were present. Commissioner Jamison was absent. Board Attorney Braslow was present and participated via telephone.

**Minutes:** Commissioner Goldman motioned to accept the minutes of the December 12, 2024 as presented, seconded by Commissioner Couceiro. Motion passed by unanimous consent.

**Treasurer's Report:** The bill list as well as the report (a copy of which is attached to the original minutes and incorporated herein by reference) as of January 9, 2025 was presented and left on table for public review. Commissioner Torres read the cash balances into the record. Commissioner Couceiro motioned to accept the Treasurer's report and pay the bills seconded by Commissioner Goldman. Motion passed by unanimous consent.

**Legal Report:** Board Attorney Braslow reported the following:

- All the notices for elections have been done;
- Nominating Petitions are due on January 17, 2025 for Commissioner
- Cheryl advised that she has only received one petition and that it has been forwarded to Board Attorney Braslow
- Budget hearing to be done later in the meeting

**Truck & Building:** Report was read by Commissioner Torres and Deputy Chief Leonard. A copy of the written report is attached to the original minutes and incorporated herein by reference. Board was in agreement to accept the report as written. Commissioner Torres read Captain Porth's report on Fire Recovery Billing for 2024. A copy of the written report is attached to the original minutes and incorporated herein by reference.

**Chief's Report:** Chief Trask participated in the meeting by remote communication. He read his report into the records. A copy of the written report is attached to the original minutes and incorporated herein by reference. Kudos to all for great responses.

**President's Report:** absent. Report read by Chief O'Hara and a copy of the report is attached to the original minutes and incorporated herein by reference. Timothy Lynch (applicant for volunteer fire member) was introduced to the Board. As of January 9<sup>th</sup>, Volunteer Cancelliere will be assuming duties of President of the Fire Company.

**Fire Bureau:** Fire Official O'Brien was not present. However, he did submit a written report which was read by Commissioner Torres. A copy of the written report is attached to the original minutes and incorporated herein by reference.

**Work Orders:** None

**Old Business:** None

**New Business:** Commissioner Couceiro motioned to accept the Resolution to amend the 2025 budget, seconded by Commissioner Goldman. Roll call vote: Ayes: Couceiro, Goldman, Torres; No: None; Absent: Jamison; Abstain, None. Motion passed by unanimous vote. A copy of the Resolution is attached to the original minutes and incorporated herein by reference.

Commissioner Goldman motioned to open the budget hearing, seconded by Commissioner Couceiro. Motion passed by unanimous consent. Commissioner Torres asked for any questions or comments on the 2025 budget. There were none. Commissioner Goldman motioned to close the budget hearing, seconded by Commissioner Couceiro. Motion passed by unanimous consent. Commissioner Goldman motioned to accept the 2025 budget, seconded by Commissioner Couceiro. Motion passed by unanimous consent. A copy of the Resolution is attached to the original minutes and incorporated herein by reference.

**Correspondence:**

**Mail:** None

**Public:** Commissioner Torres directed Deputy Chief Leonard that all the policies are to updated per the Board's directive.

**Executive Session:** Commissioner Couceiro motioned to accept the Resolution to take the Board into an executive session for the purpose discussion of personnel seconded by Commissioner Goldman. Motion passed by unanimous consent. The Executive Session ended at 6:54 pm.

**Public:** General meeting resumed at 6:55 pm. Deputy Chief Leonard advised that Captain Porth did the first budget outreach today.

**Adjournment:** With no other business to come before the Board, Commissioner Jamison motioned to adjourn the meeting, seconded by Commissioner Goldman. Meeting was adjourned at 6:57 p.m. by Commissioner Torres.

  
\_\_\_\_\_, Clerk

**BOARD OF FIRE COMMISSIONERS  
JACKSON TWSP FIRE DISTRICT NO. 4  
AGENDA AND MEETING NOTES**

**January 9, 2025**

**Meeting Time 6PM Caucus 5:30PM**

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Meeting called to order 6:00PM  
Reading of the "Public Meeting Act"  
Flag Salute  
Attendance  
Secretary's Report  
Treasurer's Report  
Legal Report  
Truck & Building Report  
Chief's Report  
President's Report  
Fire Bureau Report  
Work Order Requests  
Old Business  
New Business

Mail Correspondence-Per Yellow Folder

Open to Public  
Meeting Adjourned

Old Business-Correspondence/Pending

New Business  
Adoption of Budget

Mail Correspondence  
Per Yellow folder

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**Board of Fire Commissioners**  
**Cash Balances**  
As of January 9, 2025

	Jan 9, 25	
	Debit	Credit
1009 · Provident Bank Operating	163,376.05	
1011 · Provident Bank Payroll	116,855.63	
1012 · Provident Bank Fire Bureau	5,202.30	
<b>TOTAL</b>	<b>285,433.98</b>	<b>0.00</b>

**Board of Fire Commissioners  
Treasurer Report  
As of January 9, 2025**

Type	Date	Num	Name	Debit	Credit
<b>1009 - Lakeland Bank Operating</b>					
Bill Pmt...	01/09/2025	6904	Air & Gas Technologies		1,957.00
Bill Pmt...	01/09/2025	6905	Asbury Park Press		54.56
Bill Pmt...	01/09/2025	6906	Central Jersey Compliance Co		700.00
Bill Pmt...	01/09/2025	6907	County Line hardware		11.59
Bill Pmt...	01/09/2025	6908	County of Monmouth		200.00
Bill Pmt...	01/09/2025	6909	Fire-Dex, GW LLC		435.91
Bill Pmt...	01/09/2025	6910	Freehold Cartage, Inc.		305.99
Bill Pmt...	01/09/2025	6911	HFA		2,000.00
Bill Pmt...	01/09/2025	6912	McKesson Medical Surgical		703.22
Bill Pmt...	01/09/2025	6913	Provident Agency, Inc.		8,183.00
Bill Pmt...	01/09/2025	6914	Richard Braslow ESQ		1,500.00
Bill Pmt...	01/09/2025	6915	S&S Fleet Services		5,523.12
Bill Pmt...	01/09/2025	6916	Skillender s Service Center Inc.		2,060.29
Bill Pmt...	01/09/2025	6917	Susan L Oksen-Pereira		250.00
Bill Pmt...	01/09/2025	6918	Toms Rlver Fire District 1		740.00
Bill Pmt...	01/09/2025	6919	XDS Xerographic Document Solutions,...		477.00
Bill Pmt...	01/09/2025	6920	McKesson Medical Surgical		142.10
Bill Pmt...	01/09/2025	6921	Kenneth Esposito		90.00
Total 1009 - Lakeland Bank Operating				0.00	25,333.78
<b>TOTAL</b>				<b>0.00</b>	<b>25,333.78</b>

# Board of Fire Commissioners Career Department Report

January 9, 2025

## Building & Truck Report

### Station 1&2

- Standby station generators were inspected and operational.
- Winter weather / storm supplies replenished ice melt buckets placed in the bays.

### Unit 5427

- At Skillender's auto for brake line repair.

### Unit 5400 2021 Chevy Tahoe:

- Vehicle was involved in a deer strike on 1/7/2025 approximately 2238hrs while enroute to a structure fire at 106 Picadilly Dr. Roadside inspection was performed, and the vehicle was used to respond to the call. Jackson Police generated an accident report, Claim reported to insurance company. Vehicle is at Tiltions Auto Body for repair.
- Vehicle was taken to Pine Belt Chevrolet in Lakewood for the 3rd consecutive one-thousand-mile intervals oil consumption tests. They stated the vehicle is burning an "acceptable" amount of oil. (This vehicle is still under warranty) Still under observation.

### Unit 5401:

- There is a banging sound in the front end of the vehicle, unit was checked by S&S Fleet services. The cab lift cylinders are rattling, will repair during vehicles next maintenance.

### Unit 5414:

- Oil leak repaired by Skillender's Auto. Passenger door handle repair parts are on order.

### Unit 18407:

- Auto body damage repaired by Tiltions Auto. Onsite inspection was performed, and all work was completed.

### Unit 18437:

- Auto body damage repaired by Tiltions Auto. Onsite inspection was performed, and all work was completed. (Vehicle interior was detailed at no additional charge.)

Board of Fire Commissioners Career Department Report  
January 9, 2025

**Call Volume Report**

Total incidents: 1328

Fire: 726 EMS: 602

**Training:**

- Paratech Supporter X2 Vehicle Stabilizer Orientation supporter training
- Lost Firefighter May-Day Drill
- Training Ground ladders Aerial setup, practice moving equipment to an elevated position.
- Sesit Combustible gas meter, Ventis MX4 gas meter refresher

**Walkthroughs and Building familiarization were conducted at:**

- Metedeconk National Golf Club escorted by 18407

**Attachments to report-**

- Fire Recovery claim collection report.

Submitted

Deputy Chief Richard Leonard





# BOARD OF FIRE COMMISSIONERS JACKSON TOWNSHIP FIRE DISTRICT NO. 4



465A North County Line Road  
Jackson, NJ 08527  
Telephone 732-928-1434 Fax 732-928-8220

January 1, 2024

Below is a breakdown of the progress the district made with Fire Recovery Billing for the 2024 calendar year. We started in June 2024.

27 Claims submitted  
12 Claims Collected  
3 Claims Denied or non-BillableX  
12 Claims In Progress  
Collected : \$15074.75  
Payments received from Fire Recovery Hub \$1758.31

Thank you,

Steven Porth  
Captain Badge #18-420  
Jackson Fire District # 4  
848-346-9394  
sporth@jacksonfiredist4.org



## **January 2025 Chiefs Report**

Date: 01/09/2025

For December 2024, Jackson Fire District No. 4 responded to a total of 131 dispatches, with 60% for EMS calls and 40% for Fire calls. Of the 53 fire dispatches, 28 occurred within Fire District No. 4, while the remaining 25 were mutual aid requests to areas outside the district. Breaking this further, 25 fire dispatches took place during the career staff shift, and 28 occurred during volunteer hours. For the 28 fire calls during the volunteer shift, volunteers averaged 7 firefighters per call.

- Probationary Firefighter Alexa Cebulski has officially begun her FF1/FF2 training at the Toms River Fire Academy.
- The annual training schedule for SCBA Confidence, Right to Know (R2K), Bloodborne Pathogens (BBP), and Hazmat Awareness is as follows:
  - FIT Testing: January 13th
  - SCBA Confidence: January 27th
  - Right to Know (R2K) & Bloodborne Pathogens (BBP): February 10th
  - Hazmat Awareness: February 24th
- The Recruitment Committee has launched a comprehensive recruitment drive, posting materials throughout Jackson Fire District No. 4 at several local businesses. Additionally, the committee is collaborating with the Board of Education and neighboring fire companies to establish recruitment initiatives at Jackson Memorial High School.
- The Retention Committee has developed a comprehensive retention program aimed at attracting new volunteer firefighters while encouraging existing members to enhance their call response. The program is currently under review by the Executive Board, with further details to follow as its effectiveness is assessed.
- Work Order 220, The exhaust vents are still non-functional, which impacts the air quality for our personnel. I kindly ask that the BoFC prioritize this repair to ensure a safe and comfortable environment for everyone. If there's any way we can assist in addressing this, please let me know.
- Captain Porth will be working with Safety Officer Ruditsky to onboard all firefighters for the new annual physical program. In speaking with Captain Porth, we would ask that the BoFC provide Safety Officer Ruditsky with the month and date of the last physical for each firefighter based on their records (no other information is required). Captain Porth and Safety Officer Ruditsky will then formulate a swift plan to ensure compliance with the program.



# Jackson Mills Fire

465-B North County Line Road, Jackson NJ 08527

# 54

- Collaborating with Deputy Chief Leonard to develop joint training opportunities for township firefighters, ensuring inclusivity for both career and volunteer staff. Examples include coordinating an NJNG awareness lecture, arranging an off-site visit to their training facility for hands-on learning, and scheduling live burns of shorter durations at the fire academy on a more frequent basis to enhance practical experience and readiness.
- I want to take a moment to commend our district's firefighters for their recent exemplary efforts. Below are some **notable incidents** from recent weeks. While this doesn't outline all incidents, it highlights a few key examples of our team's dedication and professionalism:
  - **Tuesday, January 9th, 2025:** Responded to two separate dryer fires. For the second incident, the homeowner was astonished by our rapid response time and was ecstatic that the fire was contained to just the laundry room, preventing further damage.
  - **Thursday, January 4th, 2025:** Tackled a fully involved vehicle fire on I-195 Eastbound. Crews worked quickly and safely on the highway, extinguishing the fire while minimizing disruption. The New Jersey State Police commended our professionalism and the limited downtime for traffic lanes.
  - **New Year's Eve, December 31st, 2024:** Responded to a working car fire near a local community church. Crews extinguished the fire promptly and performed thorough checks, successfully preventing any extension into the church building.

These incidents showcase the skill, dedication, and professionalism of our firefighters, who consistently prioritize the safety of our community. Thank you all for your outstanding efforts!

- Unit 5400 was struck by a deer while responding to a fire with lights and sirens activated. Commissioner Torres and Deputy Chief Leonard were immediately notified, and an incident report and accident report were completed.

Sincerely,

*Trask O'Hara*

Trask O'Hara  
Fire Chief (5400)  
Jackson Mills Volunteer Fire Company



**Jackson Mills Volunteer Fire Company No. 1  
Station 54**

465B North County Line Road  
Jackson, New Jersey 08527 • 732-833-2981



**To:** Jackson Twp. Board of Fire Commissioners, District 4  
**From:** Robert Chojnacki, President JMVFC  
**Date:** January 9, 2025  
**Subject:** President's Report January 2025

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**Events**

- Installation Dinner January 18th. If you have any questions regarding the event please contact V. Cancelliere
- Flower Sale February 13th & 14th, Requesting to use the bays as we like in years past.

**Membership:**

- Applications:
  - Jackson Reis' physical has been completed, waiting to hear back.
  - Shequeal Renaud is awaiting background and physical.
  - Rylee Keselica has applied for junior membership.
  - Timothy Lynch has applied for active membership. (Is not FF1 certified)

**Recruitment:**

- New committee has been formed to work on new fliers as well as other programs to help recruit new members

As of January 9th V. Cancelliere will be acting president as can not fulfil the duties of president for 2025.

Respectfully Submitted,

Robert Chojnacki  
Ex-President  
Jackson Mills Volunteer Fire Company

# Bureau of Fire Prevention District #4

## Jackson Township

465 A North County Line Rd.

Jackson NJ, 08527

Office 732-928-7848

Fax 732-928-8220

Fire Official – Stanley O'Brien Jr.

**January 9, 2024**

### Monthly Bureau Report

Inspections are being completed as normal. Working on completing the Bureau Year End Report. The report is due back in the state by January 31st.

#### Site plans received and finalized:

- No new plans, Weekly Construction Checks are completed on all active sites.

#### Permits:

- No Permits or Special Events scheduled at this time.

#### Fire investigations:

- 12/13 Electrical Fire at CVS 890 Bennetts Mills Road
- 12/25 Assisted 18307 with a candle fire at 1 Opal Court
- 12/31 Vehicle Fire with Exposure to Building at 68 Bennetts Mills Road
- 12/31 Appliance Fire 22 Waltham Way
- 1/3 Electrical Fire / Battery Fire 8 Christian Way
- 1/4 Vehicle Fire 195 East Mile Post 19.5
- 1/7 Structure Fire 106 Piccadilly Drive

#### Fire Prevention Details:

- No Fire Prevention details scheduled.

#### Call Outs / Complaints:

- 12/5 Report of Welding without a permit on Breezy Lane

#### Training / Meetings:

- The Ocean County Fire Prevention Association meeting is scheduled for 1/14 at Toms River Fire Academy.
- The IAAI Arson Conference is scheduled for April 6 - 11 in Atlantic City.

See back for year end numbers for 2024.

Respectfully submitted,



**Stanley O'Brien Jr.**  
**Fire Official**

**Bureau of Fire Prevention District #4  
Jackson Township**

465 A North County Line Rd.

Jackson NJ, 08527

Office 732-928-7848

Fax 732-928-8220

*Fire Official – Stanley O'Brien Jr.*

**Fire Lane Enforcement (ISSUED)**

0 Tickets 2 Warnings

# JACKSON TOWNSHIP FD NO. 4

## RESOLUTION 2025-01

### RESOLUTION TO AMEND THE 2025 BUDGET

#### PURSUANT TO N.J.S.A. 40A:14-78.3

FISCAL YEAR: FROM JANUARY 1, 2025 TO DECEMBER 31, 2025

**WHEREAS**, the Fire District Budget for the Fiscal Year beginning on January 1, 2025 and ending on December 31, 2025 was introduced on the 9<sup>th</sup> day of January, 2025; and

**WHEREAS**, a public hearing on the 2025 Fire District budget has been held on January 16<sup>th</sup>, 2025; and

**WHEREAS**, the Board desires to amend certain line items in the 2025 Budget.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Fire Commissioners of the Fire District No. 4 that the following amendments to the introduced 2025 Fire District Budget be made:

#### ANTICIPATED REVENUES

Page F-1:

	<u>From</u>	<u>To</u>
Amount to be Raised by Taxation To Support Fire District Budget	\$3,135,323.77	\$2,835,323.77
Fund Balance Utilized		
Restricted Fund Balance	\$ 00.00	\$ 300,000.00
Total Anticipated Revenues	\$3,135,323.77	\$3,135,323.77

**BE IT FURTHER RESOLVED** that two (2) certified copies of this resolution shall be filed forthwith with the Director of the Division of Local Government Services for the certification of the 2025 Fire District Budget as so amended.

**BE IT FURTHER RESOLVED**, that this complete amendment, in accordance with the provisions of N.J. S.A. 40A: 14-78.3, be published in the Asbury Park Press in the issue of 12/20, 2025, and that said publication contain notice of public hearing on said amendment to be held at Jackson Fire District No 4, 465 North County Line Drive, Jackson, NJ on January 9, 2025.

## CERTIFICATION

I, Philip Goldman, Clerk of the Board of Fire Commissioners, Fire District #4, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 9, 2025.

  
Philip Goldman, Clerk

### Governing Body Recorded Vote

Board Member	Aye	Nay	Abstain	Absent
Raymond Torres, Jr.	X	—	—	—
Wallace Jamison	—	—	—	X
Philip Goldman	X	—	—	—
Alfred Couceiro	X	—	—	—



# 2025 ADOPTED BUDGET RESOLUTION

## Jackson Township FD No. 4

### FISCAL YEAR: January 1, 2025 to December 31, 2025

WHEREAS, the Annual Budget for the Jackson Township FD No. 4 (the 'Fire District') for the fiscal year beginning January 1, 2025 and ending December 31, 2025 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 9, 2025; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and allowable amount to be raised by taxation; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$3,236,165.77 which includes amount to be raised by taxation of \$3,135,323.77, and Total Appropriations of \$3,236,165.77; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 9, 2025 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2025 and ending December 31, 2025 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$3,236,165.77, which includes amount to be raised by taxation of \$3,135,323.77, and Total Appropriations of \$3,236,165.77; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

pgoldman@jacksonfiredist4.org

(Secretary's Signature)

1/9/2025

(Date)

#### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Raymond Torres Jr.	X			
Wallace Jamison				X
Philip Goldman	X			
Alfred Couceiro	X			

## 2025 Executive Officers

Acting President: Vincent Cancelliere  
[vcancelliere@jacksonmillsfire.org](mailto:vcancelliere@jacksonmillsfire.org) (917) 880-6457

Secretary: Daren Hoffman  
[dhoffman@jacksonmillsfire.org](mailto:dhoffman@jacksonmillsfire.org) (718) 984-1543

Treasurer: Anthony Quaranta  
[aquaranta@jacksonmillsfire.org](mailto:aquaranta@jacksonmillsfire.org) (732) 354-9411

Sergeant at Arms: Brendan Labbe  
[blabbe@jacksonmillsfire.org](mailto:blabbe@jacksonmillsfire.org) (732) 606-6131

Financial Secretary: Mathew Gonzalez  
[mgonzalez@jacksonmillsfire.org](mailto:mgonzalez@jacksonmillsfire.org) (908) 472-3797

Trustee through 2025: Alfred Chelli  
[achelli@jacksonmillsfire.org](mailto:achelli@jacksonmillsfire.org) (732) 245-5535

Trustee through 2026: Ralph Aponte  
[raponte@jacksonmillsfire.org](mailto:raponte@jacksonmillsfire.org) (732) 267-6466

Trustee through 2027: Mathew Gonzalez  
[mgonzalez@jacksonmillsfire.org](mailto:mgonzalez@jacksonmillsfire.org) (908) 472-3797

Relief Trustee: Anthony Quaranta  
[aquaranta@jacksonmillsfire.org](mailto:aquaranta@jacksonmillsfire.org) (732) 354-9411

Relief Representative: Steven Porth  
[sporth@jacksonfiredist4.org](mailto:sporth@jacksonfiredist4.org) (908) 692-4327