

Board of Fire Commissioners Fire District No. 4  
Jackson Township, New Jersey

Minutes of Meeting Held  
August 13, 2020

Notice of the time, date, location and agenda of this meeting to the extent then known, was duly published in the district's official newspapers, posted on its official bulletin board and filed with the office of the municipal clerk at least forty-eight hours in advance of this meeting. This meeting is being conducted in accordance with the terms and provisions of the "Open Meetings Act" of the State of New Jersey.

**Call to Order**- the meeting was called to order by Chairman Torres at 7:06 pm. Board Attorney Cohen read "Open Meetings Act" statement. All participated in the Pledge of Allegiance. A moment of silence was observed.

**Roll Call**: Commissioners Couceiro, Goldman Jamison, O'Brien and Torres were present. Board Attorney Cohen was also present.

**Minutes**: Commissioner Goldman motioned to approve the minutes of the July 9, 2020 General meeting, seconded by Commissioner O'Brien. Motion passed by majority vote (Commissioner Jamison abstained due to absence).

**Treasurer's Report** –The bill list as well as the report (a copy of which is attached to the original minutes and incorporated herein by reference) as of August 13, 2020 was presented and left on table for public review. Commissioner Jamison read the cash balances into the record.

**Legal Report**: Board Attorney Jonathan Cohen advised the Board that Board Attorney Youssouf's recommendation is to do the bond question during the February 2021 election. Consolidation of lots at Station #2 was raised (a copy of proposal description for property and emails is attached to the original minutes and incorporated herein by reference). Board Attorney Cohen does not know the reason for the delay – per Commissioner Torres' request for the status. Board Attorney Cohen will look into this when he returns to his office. Commissioner Torres wants status report/progress report at next meeting – the issue has not been resolved and it has been ongoing for a year. Resolution accepting of audit was distributed to the Board. Shore Builders status: work is still not done, Builder was to contact Captain Reynolds and review issues during an onsite visit with him. Captain Reynolds has not been contacted. Board is holding \$7500.00 for the outstanding issues. Commissioner Torres wants the work done – Board will keep the money and get the repair work done since builder has not been cooperative. (Issues are tile on the floor, ice machine, and hand dryers.) Group Affidavit for accepting audit was signed by all commissioners. COVID Response: Out of state travel - Board's medical director is recommending that first responders return and self-quarantine for seven (7) days and then get tested. Discussion RE: Board's protocol. Board Attorney Cohen's opinion is that this is not a gross negligence issue and you are taking steps and have protocols in place. Insurance Expenses: Who pays for COVID

testing when they return from vacation- they pay for it themselves. If the Board has sends them out of the state, district pays for the testing.

**Truck & Building/Career Department Report** – read by Captain Reynolds (a copy of the written report is attached to the original minutes and incorporated herein by reference). # 5400 – check for service & batteries to be held - Captain Reynolds to discuss with Skillender's.

**Chief's Report** - Chief O'Hara reported (no written report): asked if there was a Board travel policy regarding restrictions put in place by the governor (per Commissioner Torres – no, not at this time); reported demo was postponed by vendor, to be re-scheduled for later this month; asked status of putting new apparatus on referendum (to be discussed during executive session later in the meeting); reported that recent power outages demonstrated shortcomings at Station #2. Commissioner Jamison recommended that an electrician come out and advise what shortcomings can be added on to the generator (be sure to prioritize!); reported that the fire company continues to monitor COVID status

**President's Report** – read by President Steve Linde (a copy of the written report is attached to the original minutes and incorporated herein by reference.) New applicant Jared Hendricks was introduced to the Board – he is enrolled for Firefighter I at the Toms River Academy/September 2020 class. Background check still to be completed. Discussion – new monthly service fee (\$38 monthly). Cheryl to explore other options, Board advised to do one month only to get Jared Hendricks background check (and any others that need to be done), potential new members to get their own physicals done by their personal primary physician at the time to obtain certification of readiness. Board was in agreement to get Jared into the September 2020 class. Discussion re: Jack Bollentin Day Room. Chief O'Hara advised the Board that extrication tools need to be purchased before cosmetic work is done.

**Fire Bureau:** read by Fire Official Burmeister. A copy of the written report is attached to the original minutes and incorporated herein by reference. Discussion: FEMA Grant vs. Cares Act. Commissioner Jamison advised Fire Official Burmeister to get on this right away. Discussion on 700 MHz radio system. Commissioner Torres advised during a test drive of a potential new apparatus in the Gardens at Jackson 21, the apparatus could not turn around due to where cars are being parked. FO Burmeister was directed to visit this site at least once during the day (each day) to issue summons for parking enforcement. Chief and career staff are authorized to write tickets. Commissioner Jamison asked for more specifics with service plans to be included in the monthly report. Fire Prevention Specialist: Commissioner Jamison directed that FO Burmeister start working with FPS O'Brien to do administration tasks. Board Attorney Cohen read off of the Cares Act website requirements: 1. necessary, 2. before 3/27/20 – not in the budget, 3. expenses incurred between 3/1/20 and 12/30/20, 4. – directions on where to apply. Surplus radios were not auctioned off yet. Lt. Leonard does .gov deals transactions. Captain Reynolds to follow up with Lt. Leonard.

**Work Orders:** addressed in the Truck & Building/Career Department report.

**Old Business/Correspondence:**

**Old Business:** None

**New Business:** None

**Correspondence:** Concrete pouring information was received (a copy of which is attached to the original minutes and incorporated herein by reference. Board decided to hold off on this item. FF Esposito has created a project list for past years and projects costs. Additional PPE to be purchased for upgrades – kit on each truck needed. To be included: boots, tyvek suit, duct tape, gloves.

**Unfinished Business:** None

**Public Session:** Kim O'Malley, a Jackson resident, has issues with the siren going off. It has not worked for 23 of the past 26 years. Siren is going off late at night, multiple times and is very loud. Hours should be 8 am to 8 pm. Board explained that the siren is a very necessary tool and they apologized for the inconvenience the homeowners have been experiencing. FO Burmeister relayed a request for the Jackson Twp. PBA to use the hall on 8/27/20 for a PBA meeting. Board was in agreement – meeting is scheduled for 4 pm – 8 pm.

**Executive Session:** Commissioner Jamison motioned to accept the Resolution to take the Board into an executive session for the purpose of discussing personnel matters and new apparatus, seconded by Commissioner O'Brien. Motion passed by unanimous consent at 8:39 p.m. Subject matter to be released when it is no longer privileged. The executive session ended at 9:31 p.m. and the Board reconvened the public session.

**Public Session:** Commissioner Jamison reported to the Board that FF Ken Esposito has met all of his probationary requirements and motioned that FF Esposito be removed from probationary status, seconded by Commissioner Goldman. Motion passed by unanimous consent. Merits of purchasing Sutphen vehicle discussed. Commissioner Couceiro motioned to purchase Sutphen vehicles, seconded by Commissioner Jamison. Motion passed by unanimous consent (Roll call vote: Ayes: Couceiro, Goldman, Jamison, O'Brien, Torres; Nays: none; Absent: none; Abstentions: none). FF Porth to provide emails to Commissioner Torres, who will notify the vendors that Sutphen vehicle will be purchased. Commissioner O'Brien motioned to accept a Resolution to schedule a special election for October 24, 2020 for the purpose of purchasing a tractor, equipment to supply that apparatus and a Class A pumper not to exceed \$ 875,000 from Sutphen, seconded by Commissioner Couceiro. Motion passed by unanimous consent (Roll call vote: Ayes: Couceiro, Goldman, Jamison, O'Brien, Torres; Nays: none; Absent: none; Abstentions: none).

**Adjournment:** With no other business to come before the Board, Commissioner Goldman motioned to accept the Resolution to adjourn the meeting, seconded by Commissioner Jamison. Motion passed by unanimous consent. Meeting adjourned 9:44 pm.

*April Connerio*, Clerk

**BOARD OF FIRE COMMISSIONERS  
JACKSON TWSP FIRE DISTRICT NO. 4  
AGENDA AND MEETING NOTES**

**August 13, 2020  
Meeting Time 7:00PM**

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Meeting called to order 7:00PM  
Reading of the "Public Meeting Act"  
Flag Salute  
Attendance  
Secretary's Report  
Treasurer's Report  
Legal Report  
Truck & Building Report  
Chief's Report  
President's Report  
Fire Bureau Report  
Work Order Requests  
Old Business  
New Business

Mail Correspondence-Per Yellow Folder

Open to Public  
Meeting Adjourned

Old Business-Correspondence/Pending

New Business

Mail Correspondence  
Per Yellow folder

4:26 PM  
08/13/20  
Accrual Basis

**Board of Fire Commissioners**  
**Cash Balances**  
As of August 13, 2020

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	Aug 13, 20	
	Debit	Credit
1009 · Shore Community Operating	389,744.39	
1011 · Shore Community Payroll	50,336.32	
1012 · Shore Community Fire Bureau	1,106.71	
1016 · Shore Comm-CD-Future Cap 0721	317,455.62	
1019 · Shore Comm-CD Future Cap 0872	446,648.28	
TOTAL	<u>1,205,291.32</u>	<u>0.00</u>

4:19 PM  
 08/13/20  
 Accrual Basis

**Board of Fire Commissioners**  
**Treasurer Report**  
 As of August 13, 2020

Type	Date	Num	Name	Debit	Credit
<b>1009 · Shore Community Operating</b>					
Bill Pmt -...	08/13/2020	5750	Advanced Auto Parts		195.82
Bill Pmt -...	08/13/2020	5751	AT&T Mobility		257.16
Bill Pmt -...	08/13/2020	5752	Blaze Emergency Equipment LLC		725.95
Bill Pmt -...	08/13/2020	5753	C & T Lawn Sprinkler		1,829.00
Bill Pmt -...	08/13/2020	5754	Family Practice of Centrastate		29.66
Bill Pmt -...	08/13/2020	5755	Freehold Cartage, Inc.		276.24
Bill Pmt -...	08/13/2020	5756	FWH Associates, PA		1,117.50
Bill Pmt -...	08/13/2020	5757	Holman, Frenia, Allison, P.C.		1,000.00
Bill Pmt -...	08/13/2020	5758	Home Depot		358.79
Bill Pmt -...	08/13/2020	5759	JCP&L		1,490.24
Bill Pmt -...	08/13/2020	5760	Kelly Kilowatt Electric Company		375.00
Bill Pmt -...	08/13/2020	5761	Kool Vent Mechanical, LLC		3,361.10
Bill Pmt -...	08/13/2020	5762	Minerva Cleaners		719.45
Bill Pmt -...	08/13/2020	5763	NetLink Web Services, LLC		199.00
Bill Pmt -...	08/13/2020	5764	NJNG		128.65
Bill Pmt -...	08/13/2020	5765	Optimum		477.44
Bill Pmt -...	08/13/2020	5766	Oxygen Supply Co., Inc.		14.00
Bill Pmt -...	08/13/2020	5767	Quality Copy Company of Ocean Inc		295.00
Bill Pmt -...	08/13/2020	5768	Safe & Secure Security Systems		814.80
Bill Pmt -...	08/13/2020	5769	Shoreline Electrical Contractors, Inc.		225.00
Bill Pmt -...	08/13/2020	5770	Staples Credit Plan		7.66
Bill Pmt -...	08/13/2020	5771	State of New Jersey Dept of Comty Affa...		512.00
Bill Pmt -...	08/13/2020	5772	Superglass Windshield Repair		265.00
Bill Pmt -...	08/13/2020	5773	Verizon		205.81
Bill Pmt -...	08/13/2020	5774	Verizon Wireless		190.80
Bill Pmt -...	08/13/2020	5775	Wireless Communications & Electronics		3,640.00
Bill Pmt -...	08/13/2020	6276	Ace Outdoor Power 2		152.14
Bill Pmt -...	08/13/2020	6277	Ecolab		38.22
Bill Pmt -...	08/13/2020	6278	Holmes and McDowell		12,314.00
Bill Pmt -...	08/13/2020	6279	Jersey Coast Fire Equipment		142.45
Bill Pmt -...	08/13/2020	6280	McKesson Medical Surgical		666.20
Bill Pmt -...	08/13/2020	6281	Skillender s Service Center Inc.		2,167.80
Bill Pmt -...	08/13/2020	6282	Susan L Oksen-Pereira		250.00
Total 1009 · Shore Community Operating				0.00	34,441.88
<b>TOTAL</b>				<b>0.00</b>	<b>34,441.88</b>

**Board of Fire Commissioners**  
**Profit & Loss Budget vs. Actual**  
**January 1 through August 13, 2020**

	Jan 1 - Aug 13, 20	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4010 · Amount To Be Raised By Taxation	764,858.06	1,748,247.00	(983,388.94)
4020 · Supplemental Fire Services Act	0.00	4,342.00	(4,342.00)
4200 · Interest Income	1,488.52	500.00	988.52
4750 · Bureau of Fire Prevention Incm	324.00	35,000.00	(34,676.00)
4800 · Other Income	153.54	0.00	153.54
<b>Total Income</b>	<b>766,824.12</b>	<b>1,788,089.00</b>	<b>(1,021,264.88)</b>
<b>Gross Profit</b>	<b>766,824.12</b>	<b>1,788,089.00</b>	<b>(1,021,264.88)</b>
<b>Expense</b>			
5110 · Salaries - Commissioners	1,000.00	20,000.00	(19,000.00)
5120 · Salaries - Secretary	500.00	2,800.00	(2,300.00)
5210 · Elections	4,680.41	5,000.00	(319.59)
5220 · Office Expense	5,978.25	12,000.00	(6,021.75)
5230 · Professional Services	34,271.50	110,000.00	(75,728.50)
5260 · Bond Agent	0.00	1,500.00	(1,500.00)
5290 · Contingent Expenses	0.00	2,000.00	(2,000.00)
6110 · Salaries & Wages - Fire Lt.	45,444.80	106,146.00	(60,701.20)
6115 · Salaries & Wages - Captain	53,232.00	124,570.00	(71,338.00)
6120 · Salaries - Full Time Fire	162,603.20	358,127.00	(195,523.80)
6125 · Clothing Allowance	3,828.00	9,000.00	(5,172.00)
6130 · Salaries - Fire Official	0.00	25,000.00	(25,000.00)
6140 · Salaries - Firefighter Overtime	5,867.25	42,000.00	(36,132.75)
6180 · Payroll Taxes	20,290.00	55,876.00	(35,586.00)
6185 · Employer Pension Contribution	0.00	117,634.00	(117,634.00)
6190 · Fringe Benefits	63,749.38	116,686.00	(52,936.62)
6210 · Insurance	113,229.09	135,000.00	(21,770.91)
6220 · Advertising	376.50	2,000.00	(1,623.50)
6310 · Maintenance & Repairs	91,092.06	110,000.00	(18,907.94)
6410 · Supplies	11,535.44	25,000.00	(13,464.56)
6415 · Fire Prevention	0.00	5,000.00	(5,000.00)
6510 · Utilities	29,282.73	70,000.00	(40,717.27)
6513 · Fire Service Agreement	25,000.00	50,000.00	(25,000.00)
6515 · Hydrant Rent	32,515.00	70,000.00	(37,485.00)
6610 · Misc. Firefighter Expenses	5,763.74	15,000.00	(9,236.26)
6611 · Training	7,880.50	25,000.00	(17,119.50)
6614 · Technology-Equipment	0.00	4,000.00	(4,000.00)
6615 · Gear - Fire Company	4,140.89	30,000.00	(25,859.11)
6625 · Joint District Expenses	0.00	2,000.00	(2,000.00)
6630 · Building Rennovations	0.00	10,000.00	(10,000.00)
6635 · Equipment-Non-Bondable	24,937.00	28,000.00	(3,063.00)
6640 · SCBA	2,219.73	10,000.00	(7,780.27)
6650 · Emergency/First Aid Equipment	2,453.13	5,000.00	(2,546.87)
6655 · Replacement Equipment	26,155.24	16,000.00	10,155.24
6670 · Vehicle Equip-Radios/Pagers	0.00	10,000.00	(10,000.00)
6675 · UFSA	7,882.59	7,750.00	132.59
6910 · LOSAP	46,832.40	50,000.00	(3,167.60)
<b>Total Expense</b>	<b>832,740.83</b>	<b>1,788,089.00</b>	<b>(955,348.17)</b>
<b>Net Ordinary Income</b>	<b>(65,916.71)</b>	<b>0.00</b>	<b>(65,916.71)</b>



4:35 PM

08/13/20

Accrual Basis

**Board of Fire Commissioners**  
**Profit & Loss Budget vs. Actual**  
**January 1 through August 13, 2020**

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	<u>Jan 1 - Aug 13, 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Other Income/Expense			
Other Expense			
8054 · Capital	<u>84,426.30</u>	<u>0.00</u>	<u>84,426.30</u>
Total Other Expense	<u>84,426.30</u>	<u>0.00</u>	<u>84,426.30</u>
Net Other Income	<u>(84,426.30)</u>	<u>0.00</u>	<u>(84,426.30)</u>
Net Income	<u><u>(150,343.01)</u></u>	<u><u>0.00</u></u>	<u><u>(150,343.01)</u></u>

8/13/20

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO.4 JACKSON TOWNSHIP ACCEPTING THE REPORT ON AUDIT FOR THE YEAR ENDED 12/31/19**

**WHEREAS;** N.J.S.A. 40A:14-89 requires Boards of Fire Commissioners to annually have prepared a report on audit of their financial books and records; and

**WHEREAS;** The Board of Fire Commissioners of Fire District No.4 Jackson Township has authorized the preparation of the required audit by a duly licensed auditor; and

**WHEREAS;** The report on audit for the year ended 12/31/19 was received and reviewed by the Board at its regularly scheduled meeting of 8/13/20; and

**WHEREAS;** The Board is required to certify to the Local Finance Board of the State of New Jersey that the Commissioners have personally reviewed the report on audit paying careful attention to the sections of the report entitled General Comments and Recommendations and to evidence same by Group Affidavit.

**NOW, THEREFORE, BE IT HERBY RESOLVED** by the Board of Fire Commissioners Fire District No.4 Jackson Township that the report on audit for the year ended 12/31/19 is accepted and approved.

**BE IT FURTHER RESOLVED** that a synopsis of the report be published in the official newspaper of the District and a copy of the report, group affidavit and this resolution be filed with Township Clerk and the Local Finance Board.

Moved by:

Seconded by:

Roll Call:

Ayes:

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.4 Jackson Township on August 13, 2020.

 Clerk

**GROUP AFFIDAVIT**

The undersigned members of the Board of Fire Commissioners of Fire District No.4 Jackson Township, being of full age, duly sworn according to Law, upon our oath depose and say:

1. The undersigned are duly elected members of the Board of Fire Commissioners of Fire District No.4 Jackson Township.
2. In the performance of our duties, and pursuant to the provisions of N.J.S.A. 40A: 5A-17 we have reviewed the annual report on audit for the year ended 12/31/19 which has been duly filed with the Clerk of the Township of Jackson in accordance with the provisions of N.J.S.A. 40A:5A-15.
3. The undersigned do hereby certify that we have reviewed and are familiar with the sections of the report on audit entitled **GENERAL COMMENTS** and **RECOMMENDATIONS**.

Alfred Accardi

Philip Goldman

Wallace W. Johnson

She Ji

[Signature]

**SIGNED AND SEALED THIS**

13 DAY OF August

**2020.**

[Signature]

Board of Fire Commissioners Career Department

Aug 13, 2020

**Year to date career department responses:**

Fire call-132      EMS calls-210

**Building Report**

- General housekeeping, decontamination, minor repairs, and weekly cleaning were conducted at both stations.
- Washer and Dryer has been installed and is in service.
- Front apron replacement phase 2 is under way, Bay-1 side will be open Monday.
- Sta-1 AC compressor has replaced.
- C&T has been out and repaired all leaks.
- 3 door swipes were installed at Sta-1.
- Service to siren at Sta-2 was completed.
- New battery was installed in house generator at Sta-2.
- Eco Lab Stations were installed at Sta-2.

**Truck Report**

**Unit 5400:**

- Went to Skillender's for service and batteries.

**Unit 5410:**

- Went to Skillender's for service.

**Unit 5427:**

- Went to Skillender's for batteries.

**Unit 5444:**

- Charging system was checked and was deemed operational.

**Engine 5401:**

- Unserviceable chainsaw was removed and replaced with new one.

**Ladder 5405:**

- Unserviceable chainsaw was cleaned, new blade installed and placed back in service.

**Tanker 5408:**

- Insurance company cleared unit for pump replacement and is underway.

**Special Details / Projects / Notifications**

- Work orders were reviewed and completed as they were turned in
- Yearly SCBA recerts were completed by MES

Submitted by:

The Career Department

Jackson Township Fire District 4

Al e.



**Jackson Mills Volunteer fire Company No. 1  
Station 54**

465B North County Line Road  
Jackson, New Jersey 08527 • 732-833-2981



**To:** Jackson Twp. Board of Fire Commissioners, District 4  
**From:** Steven Linde, President JMVFC  
**Date:** August 9, 2020  
**Subject:** Presidents Report August 2020

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**Membership:**

**Jared Hendricks:** New applicant was accepted by the membership and is being presented to the board of commissioners tonight for their review.  
All other new applicants are progressing through the process – see chiefs report.

**Facilities:**

All hall use has been frozen due to the COVID 19 pandemic. Discussion for re-opening to take place at September business meeting.

**Upcoming Events**

**Company Picnic:** Was postponed due to weather and will now be held this Saturday August 15<sup>th</sup> at 3:00 and will be hosted at Ralph Aponte's house at 18 Mill Pond Road. I would like to take this opportunity to invite all the commissioners and career staff to attend.

Eagles First Responder 5k. Gavin Kohute from troop 204 is hosting a 5k race on Saturday August 29<sup>th</sup> at Johnson Park as his Eagle Scout project. All proceeds from the race will be donated to the Jackson Mills Volunteer Fire Company. We welcome the Board of Fire Commissioners to participate.

All other events for 2020 have been cancelled due to COVID.

**Jack Bollentin Day Room:**

Estimates for electrical & construction have been received and we are asking the Board of Fire Commissioners if they would be willing to take on all if not a significant portion of this expense. This is a building improvement project designated to honor past commissioner Bollentin and as such will add value to the property. These estimates include costs associated with the honorarium in the main hallway (lighting and mounting strips for military and past commissioners) as well as mounting and current brass memorial plaques that have been removed from bathroom hallway. The current plaques will be relocated to the hall flanking the storage room.

Costs are outlined below, and copies of the full quotes are attached for review.

JA Painting & Decorations LLC: \$8400

AFG Electric: \$7100

Total: \$15,500

Respectfully Submitted:

Steven Linde  
President  
Jackson Mills Volunteer Fire Company

**J A Painting & Decorations LLC**  
 10 Forest Hill Ave  
 Jackson, NJ 08527-2750 US  
 angeles\_painting@hotmail.com  
 www.jangelespainting.com



**ADDRESS**  
 Bureau of Fire Prevention Jackson Fire  
 District #4  
 465A North County Line Road  
 Jackson, NJ 08527

**SHIP TO**  
 Bureau of Fire Prevention Jackson Fire  
 District #4  
 465A North County Line Road  
 Jackson, NJ 08527

**Estimate 1624**

**DATE 08/11/2020**

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ACTIVITY	QTY	RATE	AMOUNT
<b>Services</b> INSTALL 2'X2' DROP CEILING IN TV ROOM	1	0.00	0.00
<b>Services</b> FRAME WALLS OVER BLOCK WALLS	1	0.00	0.00
<b>Services</b> INSULATE EXTERIOR WALLS AND INSTALL SHEETROCK WITH 3 COATS OF SPACKLE ON NEW WALLS	1	0.00	0.00
<b>Services</b> INSTALL BASEBOARD AND TRIM WINDOWS	1	0.00	0.00
<b>Services</b> APPLY 1 COAT OF PRIMER AND 2 COATS OF PAINT ON WALLS AND TRIM	1	0.00	0.00
<b>Services</b> MATERIALS AND LABOR INCLUDED	1	8,400.00	8,400.00

UNLESS PREVIOUSLY AGREED UPON, PLEASE BE ADVISE THAT A 50% DEPOSIT OF TOTAL BALANCE IS DUE ON SCHEDULED START DATE AND THE BALANCE IS DUE UPON COMPLETION OF THE JOB

--J. Angeles Painting and Decorations (the Company) hereby agrees to furnish the materials and perform the labor necessary for the completion of the above reference job.

--All materials are guaranteed to be as specified, unless the customer agrees to substitution in writing.

--The work will be completed in a workman- like manner in accordance with industry standards.

--The Company is not responsible for anything behind walls (wires, plumbing, air conditioning or mechanical items etc.). It is the responsibility of the customer to inform the Company of any such obstructions before work begins. If the information is not provided to the Company, the customer will be solely responsible for any resulting damages

--If this proposal is not accepted within 3 business days, it may be withdrawn by the Company.

**TOTAL \$8,400.00**

# AFG Electric

New Jersey License # 16162  
5 Manetta place Lakewood NJ, 08701 ,  
(732)978-2920 , (732)921-4289  
Proposal

Date 8/10/20

Submitted To:	Job Name:
	Firestation
Company:	Job Location:
	465 North County line road
Street:	City, State, Zip
	Jackson NJ
Phone:	Architect <span style="float: right;">Plans / Prints Dated</span>

We propose hereby to furnish material and labor - complete in accordance with specifications below . For the sum of ;  
Seven thousand one hundred dollars -----00-----

\$ 7,100.00

Payment To be made as follows :

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practice. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado or other necessary insurance. Our workers are fully covered.

\*\*Utility Fees by others - Permit fees by others.

Authorized Signature :

| NOTE : This proposal may be |  
| withdrawn by us if not accepted |

| within 30days |

Supply / Install

- Remove all lights in existing ceiling
- Rewire new lights in dropped ceiling (aprox 9 lights)
- Extend/rewire outlets for new wall
- Add dedicated line for refrigerator
- Add dedicated line for spilt AC unit
- Add dimmer on lights
- Install aprox 20ft of track lighting in hallways
- Install new fixtures on walls for new mural

Total S 7,100.00

Signature

# **Bureau of Fire Prevention District #4**

## **Jackson Township**

465 A North County Line Rd.

Jackson NJ, 08527

Office 732-928-7848

Fax 732-928-8220

*Fire Official – John Burmeister Jr.*

### **August 13, 2020**

### **Monthly Bureau Report**

Inspections are being completed as normal.

- 19 – Report attached – no major violations

Site plans received:

several plans still in review

(comments and questions to engineer)

All others still in progress.

Fire investigations:

None

Call Outs / Complaints:

None

Training / Meetings:

Training webinar – COVID-19 FEMA Grant

Several phone calls regarding the paperwork to be submitted

Emergency Reporting – update to software

Mobile Eyes (inspection) – update to software

Bureau tablet ordered (wireless technologies)

Outside the Bureau:

- Monmouth county should be switching to 700 Mhz radio. Have been in contact w/ reps from other agencies ref to programing.

Respectfully submitted,

John Burmeister Jr.

Fire Official