

Board of Fire Commissioners Fire District No. 4  
Jackson Township, New Jersey

Minutes of Meeting Held  
October 10, 2024

Notice of the time, date, location and agenda of this meeting to the extent then known, was duly published in the district's official newspapers, posted on its official bulletin board and filed with the office of the municipal clerk at least forty-eight hours in advance of this meeting. This meeting is being conducted in accordance with the terms and provisions of the "Open Meetings Act" of the State of New Jersey.

**Call to Order:** the meeting was called to order by Commissioner Torres at 6:12 pm. Board Chairman Torres read the "Open Meetings Act" statement. All participated in the Pledge of Allegiance. A moment of silence was observed.

**Roll Call:** Commissioners Jamison, Couceiro, Goldman and Torres were present. No commissioners were absent. Board Attorney Braslow participated via remote communication.

**Minutes:** Commissioner Goldman motioned to accept the minutes of the September 12, 2024 seconded by Commissioner Couceiro. Motion passed by unanimous vote.

**Treasurer's Report:** The bill list as well as the report (a copy of which is attached to the original minutes and incorporated herein by reference) as of October 12, 2024 was presented and left on table for public review. Commissioner Jamison read the cash balances into the record. Commissioner Couceiro motioned to accept the Treasurer's report and pay the bills, seconded by Commissioner Goldman. Motion passed by unanimous consent.

**Legal Report:** Board Attorney Braslow advised the Board that he had nothing specific to report. Per the Board's request, Board Attorney Braslow reviewed the process of exceeding the budget CAP. There are documents on DCA website that are to be used. Resolution has to be adopted at least sixty (60) days prior to the February election. Resolution must specifically delineate the amount of money Board is seeking and the purpose of the money. Calendar year 2026 Budget must be introduced no later than December 17, 2024. Cheryl to download forms from DCA website.

**Truck Committee:** Lt. Porth reported that the Truck Committee met and advised that the Committee's recommendation is to go with an E-1 from Absolute Fire Protection at \$994,000 and to ask for \$1.5 million – which should cover outfitting the truck with the necessary equipment. After discussion (Board was in agreement to write a letter of intent on the Board's letterhead), Commissioner Goldman motioned to accept a Resolution for a letter of intent to purchase an E-1 pending contingent upon voter approval, receiving financing, and positive findings

from local Finance Board, seconded by Commissioner Couceiro. Motion passed by unanimous consent.

**Executive Session:** At 6:24, Commissioner Couceiro motioned to accept the Resolution to take the Board into an executive session for the purpose of discussion of personnel, seconded by Commissioner Goldman. Motion passed by unanimous consent. A copy of the Resolution is attached to the original minutes and incorporated herein by reference. The Executive Session ended at 6:56 pm.

**Truck & Building:** Captain Leonard was present. A copy of the written report is attached to the original minutes and incorporated herein by reference. Board was in agreement to accept the report as written.

Board Attorney Braslow left the meeting at 6:58.

**Chief's Report:** not present – no report submitted.

**President's Report:** President Robert Chojmacki verbally reported to the Board that October 13, 2024 is the Open House. He also reported that they are bumping up their social media presence. Discussion on response time, relocating trucks, etc. Agreement to be reached between volunteer and career FF. If its not possible then they will have to come before the Board to resolve the issue(s). Potential new members were introduced to the Board – Shequeal Renaud (no certifications yet); Alex Cebulski (Junior member).

Board Attorney Braslow left the meeting,

**Fire Bureau:** Fire Official O'Brien read his written report for the record.. A copy of the report is attached to the original minutes and incorporated herein by reference.

**Work Orders:** Captain Leonard reported that as tissues are reported they are addressed. He has also been working with Cheryl on the budget for 2025.

**Old Business:** Status of physicals: Discussion on cost: New people (volunteers and career) cost of physical will be \$450 for each physical. Lengthy discussion on cancer screening. Outcome: Initial cancer screening to be done on second year and then every fourth year thereafter. Regular Physicals for those over 40 to be done every year (cancer screening as previously listed). Commissioner Couceiro motioned to approve enrolling in the EAP (Employee Assistance Program), seconded by Commissioner Jamison Motion passed by unanimous consent. Lt. Porth reported that he and Captain Leonard have worked out a schedule for 12-hour shifts and developed platoons. Board is in agreement with 12-hour shifts beginning on January 6, 2025. Lt. Porth was authorized to send out notification to the career staff via email and "cc" Commissioner Torres. FF Esposito wants to schedule a meeting a commissioner to discuss certain criteria in the physicals – for example: an employee is unable to lift a certain amount of weight as listed in the physicals.

**New Business:** None

**Correspondence:**

**Mail:** Four Seasons requested to have a truck Octobr 26, 2024 at a Halloween Spooktacular from 1 pm to 3 pm at the clubhouse. Board was in agreement – passed on to the Chief.

No incident report was received regarding a volunteer being injured while being on a call. President Chojmacki will look into it. This is the first time he is hearing about it. Commissioner Torres pointed out that this is unacceptable.

**Executive Session:** Commissioner Couceiro motioned to accept the Resolution to take the Board into an executive session for the purpose discussion of personnel and litigation, seconded by Commissioner Jamison. Motion passed by unanimous consent. A copy of the Resolution is attached to the original minutes and incorporated herein by reference. The Executive Session ended at 8:04 pm.

**Public:** FF Marrero thanked the Board for the new hire. It's a team effort to work together. Discussion on working on the budget in a timely manner. FF Marrero was asked to find a POC (Point of Contact) for Metedeconk and when they have group meetings (so the Board can get a speaker(s) and representatives there asking for support for the 2025 budget. Commissioner Torres also reported that he and FF Esposito are researching a drone program for the district. Program will be run by career staff and there will be limited number of career pilots and volunteer pilots. Discussion on career staff assisting with Open House on Sunday – Board was in agreement. Trunk or Treat – Career staff may assist if no volunteers are available to assist. Capt. Leonard asked if Shane O'Brien could receive formal notification of his swearing in at the next Commissioners' meeting. Title Changes: Commissioner Torres advised that that the positions have been created but not filled yet. Notice of Recall: Commissioner Torres asked that the notice be read at the morning roll call for the five (5) consecutive days.

**Executive Session:** Commissioner Jamison motioned to accept the Resolution to take the Board into an executive session for the purpose of discussion on the MOA, seconded by Commissioner Goldman. The Executive Session ended at 9:00 pm.

**Public:** Commissioner Torres advised that there was a request for an extension for the vacant position of Commissioner and it is extended. Commissioner Jamison motioned to name Captain Leonard to the position of Deputy Chief and Lt. Porth to the position of Captain, seconded by Commissioner Jamison. Motion passed by unanimous consent. Positions are to be effective immediately.

**Adjournment:** With no other business to come before the Board, Commissioner Couceiro motioned to adjourn the meeting, seconded by Commissioner Jamison. Meeting was adjourned at 9:02 p.m. by Commissioner Couceiro.

  
\_\_\_\_\_, Clerk

**BOARD OF FIRE COMMISSIONERS  
JACKSON TWSP FIRE DISTRICT NO. 4  
AGENDA AND MEETING NOTES**

**October 10, 2024**

**Meeting Time 6PM Caucus 5:30PM**

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Meeting called to order 6:00PM  
Reading of the "Public Meeting Act"  
Flag Salute  
Attendance  
Secretary's Report  
Treasurer's Report  
Legal Report  
Truck & Building Report  
Chief's Report  
President's Report  
Fire Bureau Report  
Work Order Requests  
Old Business  
New Business

Mail Correspondence-Per Yellow Folder

Open to Public  
Meeting Adjourned

Old Business-Correspondence/Pending

New Business

Mail Correspondence  
Per Yellow folder

## Board of Fire Commissioners Treasurer Report As of October 10, 2024

Type	Date	Num	Name	Split	Amount
<b>1009 · Lakeland Bank Operating</b>					
Bill Pmt -Check	10/10/2024	6840	All Points Marine Services	2000 · *Accoun...	-693.87
Bill Pmt -Check	10/10/2024	6841	Blaney, Donohue, et al	2000 · *Accoun...	-525.00
Bill Pmt -Check	10/10/2024	6842	Federal Express	2000 · *Accoun...	-28.06
Bill Pmt -Check	10/10/2024	6843	Fire-Dex, GW LLC	2000 · *Accoun...	-518.98
Bill Pmt -Check	10/10/2024	6844	Freehold Cartage, Inc.	2000 · *Accoun...	-611.98
Bill Pmt -Check	10/10/2024	6845	JCP&L	2000 · *Accoun...	-1,713.75
Bill Pmt -Check	10/10/2024	6846	John Fiore	2000 · *Accoun...	-90.00
Bill Pmt -Check	10/10/2024	6847	Joshua Griffin	2000 · *Accoun...	-90.00
Bill Pmt -Check	10/10/2024	6848	KC Greenscapes	2000 · *Accoun...	-721.11
Bill Pmt -Check	10/10/2024	6849	Kenneth Esposito	2000 · *Accoun...	-181.00
Bill Pmt -Check	10/10/2024	6850	KS STATEBANK	2000 · *Accoun...	-122,318.99
Bill Pmt -Check	10/10/2024	6851	Locality Media, Inc.	2000 · *Accoun...	-9,345.00
Bill Pmt -Check	10/10/2024	6852	Middlesex County Fire Academy	2000 · *Accoun...	-1,156.00
Bill Pmt -Check	10/10/2024	6853	Municipal Emergency Services	2000 · *Accoun...	-3,870.60
Bill Pmt -Check	10/10/2024	6854	NetLink Web Services, LLC	2000 · *Accoun...	-199.00
Bill Pmt -Check	10/10/2024	6855	Skillender s Service Center Inc.	2000 · *Accoun...	-122.14
Bill Pmt -Check	10/10/2024	6856	State of New Jersey Dept of Labor & Workf	2000 · *Accoun...	-72.45
Bill Pmt -Check	10/10/2024	6857	Toms River Bd of Fire Commissioners	2000 · *Accoun...	-150.00
Bill Pmt -Check	10/10/2024	6858	Treasurer-State of New Jersey	2000 · *Accoun...	-91.00
Total 1009 · Lakeland Bank Operating					-142,498.93
<b>TOTAL</b>					<b>-142,498.93</b>

4:03 PM

10/10/24

Accrual Basis

# Board of Fire Commissioners

## Cash Balances

As of October 10, 2024

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	Oct 10, 24	
	Debit	Credit
1009 · Lakeland Bank Operating	299,834.32	
1011 · Lakeland Bank Payroll	116,855.63	
1012 · Lakeland Bank Fire Bureau	5,202.30	
<b>TOTAL</b>	<b>421,892.25</b>	<b>0.00</b>

## Board of Fire Commissioners Profit & Loss Budget vs. Actual January 1 through October 10, 2024

Ordinary Income/Expense	Jan 1 - Oct 10, 24	Budget	\$ Over Budget
<b>Income</b>			
4010 · Amount To Be Raised By Taxation	1,666,172.93	2,423,524.26	-757,351.33
4020 · Supplemental Fire Services Act	0.00	4,342.00	-4,342.00
4200 · Interest Income	1,652.33	1,000.00	652.33
4750 · Bureau of Fire Prevention Incm	52,586.42	35,000.00	17,586.42
4800 · Other Income	8,583.91	0.00	8,583.91
4910 · Restricted Fund Balance	0.00	40,000.00	-40,000.00
4920 · Unreserved Fund Balance	0.00	250,000.00	-250,000.00
<b>Total Income</b>	<b>1,728,995.59</b>	<b>2,753,866.26</b>	<b>-1,024,870.67</b>
<b>Gross Profit</b>	<b>1,728,995.59</b>	<b>2,753,866.26</b>	<b>-1,024,870.67</b>
<b>Expense</b>			
5110 · Salaries - Commissioners	2,625.00	22,500.00	-19,875.00
5120 · Salaries - Secretary			
5121 · Secretary-1099	2,450.00	0.00	2,450.00
5120 · Salaries - Secretary - Other	0.00	3,000.00	-3,000.00
<b>Total 5120 · Salaries - Secretary</b>	<b>2,450.00</b>	<b>3,000.00</b>	<b>-550.00</b>
5210 · Elections	5,398.01	8,000.00	-2,601.99
5220 · Office Expense			
6560 · Payroll Expenses	3,474.84	0.00	3,474.84
5220 · Office Expense - Other	6,415.55	13,461.67	-7,046.12
<b>Total 5220 · Office Expense</b>	<b>9,890.39</b>	<b>13,461.67</b>	<b>-3,571.28</b>
5230 · Professional Services			
5240 · Auditing	12,489.00	0.00	12,489.00
5243 · Bookkeeper	26,232.00	0.00	26,232.00
5245 · Legal fees	16,705.00	0.00	16,705.00
5230 · Professional Services - Other	4,291.00	70,000.00	-65,709.00
<b>Total 5230 · Professional Services</b>	<b>59,717.00</b>	<b>70,000.00</b>	<b>-10,283.00</b>
5260 · Bond Agent	0.00	1,500.00	-1,500.00
6110 · Salaries & Wages - Fire Lt.	86,026.42	115,290.41	-29,263.99
6115 · Salaries & Wages - Captain	127,136.15	137,510.13	-10,373.98
6120 · Salaries - Full Time Fire	350,745.42	492,624.86	-141,879.44
6125 · Clothing Allowance	8,062.00	12,000.00	-3,938.00
6130 · Salaries - Fire Official	0.00	15,000.00	-15,000.00
6140 · Salaries - Firefighter Overtime			
6141 · Salaries-FireFighter LT&CPT OT	36,656.35	0.00	36,656.35
6142 · Salaries-Firefighters OT	20,341.69	0.00	20,341.69
6140 · Salaries - Firefighter Overtime - Other	0.00	56,000.00	-56,000.00
<b>Total 6140 · Salaries - Firefighter Overtime</b>	<b>56,998.04</b>	<b>56,000.00</b>	<b>998.04</b>
6145 · Salaries-Comp Time	0.00	5,000.00	-5,000.00
6180 · Payroll Taxes	59,573.97	66,564.03	-6,990.06
6185 · Employer Pension Contribution	235,564.84	225,650.00	9,914.84
6190 · Fringe Benefits			
6192 · Workers Comp	101,651.00	0.00	101,651.00
6190 · Fringe Benefits - Other	218,193.07	297,146.17	-78,953.10
<b>Total 6190 · Fringe Benefits</b>	<b>319,844.07</b>	<b>297,146.17</b>	<b>22,697.90</b>
6210 · Insurance	86,538.90	80,000.00	6,538.90
6220 · Advertising	851.10	2,000.00	-1,148.90

## Board of Fire Commissioners Profit & Loss Budget vs. Actual January 1 through October 10, 2024

	Jan 1 - Oct 10, 24	Budget	\$ Over Budget
<b>6310 · Maintenance &amp; Repairs</b>			
<b>6311 · M&amp;R - Apparatus</b>			
6312 · M&R - Truck #5400 Chief	106.15	0.00	106.15
6313 · M&R - Truck #5407 Utility	1,089.64	0.00	1,089.64
6314 · M&R - Truck #5404 2012 Tahoe	7,688.79	0.00	7,688.79
6315 · M&R - Truck #5405 Ladder	27,473.87	0.00	27,473.87
6316 · M&R - Truck #5408 Tanker	882.81	0.00	882.81
6317 · M&R - Truck # 5401 Pumper New	10,442.70	0.00	10,442.70
6320 · M&R - Truck #5410 Asst Chief	2,910.60	0.00	2,910.60
6322 · M&R - Truck #5411 Pumper	20,841.00	0.00	20,841.00
6323 · M&R - Truck #5414 Tahoe 2011	2,091.31	0.00	2,091.31
6325 · M&R - Boat	12.86	0.00	12.86
6328 · M&R - Truck #5417 KME Pumper	837.89	0.00	837.89
6332 · M&R - Truck #5421 KME Pumper	1,847.00	0.00	1,847.00
6334 · M&R - Truck #5427 Pick Up	381.48	0.00	381.48
6338 · M&R - Truck #5437 2018 F250	416.46	0.00	416.46
6341 · M&R - Truck #18-407 Bureau	4,864.45	0.00	4,864.45
6311 · M&R - Apparatus - Other	1,575.65	0.00	1,575.65
<b>Total 6311 · M&amp;R - Apparatus</b>	<b>83,462.66</b>	<b>0.00</b>	<b>83,462.66</b>
6350 · M&R - Building #1	20,805.63	0.00	20,805.63
6355 · M&R - Building #2	7,099.84	0.00	7,099.84
6370 · M&R - Equipment	14,138.68	0.00	14,138.68
6310 · Maintenance & Repairs - Other	0.00	120,000.00	-120,000.00
<b>Total 6310 · Maintenance &amp; Repairs</b>	<b>125,506.81</b>	<b>120,000.00</b>	<b>5,506.81</b>
<b>6410 · Supplies</b>			
6411 · Supplies - Fuel	25,020.80	0.00	25,020.80
6410 · Supplies - Other	3,113.67	35,000.00	-31,886.33
<b>Total 6410 · Supplies</b>	<b>28,134.47</b>	<b>35,000.00</b>	<b>-6,865.53</b>
6415 · Fire Prevention	4,927.96	5,000.00	-72.04
6510 · Utilities	38,117.83	65,000.00	-26,882.17
6513 · Fire Service Agreement	25,000.00	50,000.00	-25,000.00
6515 · Hydrant Rent	34,440.00	80,000.00	-45,560.00
6610 · Misc. Firefighter Expenses	30,788.05	20,000.00	10,788.05
6611 · Training			
6612 · Training - Paid/Vol	24,624.74	0.00	24,624.74
6616 · Fire Science Education	0.00	6,000.00	-6,000.00
6611 · Training - Other	-20.00	25,000.00	-25,020.00
<b>Total 6611 · Training</b>	<b>24,604.74</b>	<b>31,000.00</b>	<b>-6,395.26</b>
6614 · Technology-Equipment	0.00	10,000.00	-10,000.00
6615 · Gear - Fire Company	6,434.75	40,000.00	-33,565.25
6625 · Joint District Expenses	0.00	2,000.00	-2,000.00
6630 · Building Renovations	0.00	10,000.00	-10,000.00
6635 · Equipment-Non-Bondable	0.00	30,000.00	-30,000.00
6640 · SCBA	4,988.87	15,000.00	-10,011.13
6650 · Emergency/First Aid Equipment	900.06	5,000.00	-4,099.94
6655 · Replacement Equipment	12,792.46	40,000.00	-27,207.54
6670 · Vehicle Equip-Radios/Pagers	0.00	10,000.00	-10,000.00
6675 · UFSA			
6675a · Office Supplies	263.34	0.00	263.34
6675b · Membership	1,409.00	0.00	1,409.00
6675c · Computer Software-Bureau	2,896.26	0.00	2,896.26
6675d · Fire Prevention Expenses	118.29	0.00	118.29
6675e · Fire Prevention Education	50.00	0.00	50.00
6675 · UFSA - Other	975.48	8,300.00	-7,324.52
<b>Total 6675 · UFSA</b>	<b>5,712.37</b>	<b>8,300.00</b>	<b>-2,587.63</b>



**Board of Fire Commissioners**  
**Profit & Loss Budget vs. Actual**  
 January 1 through October 10, 2024

	Jan 1 - Oct 10, 24	Budget	\$ Over Budget
6910 · LOSAP	0.00	40,000.00	-40,000.00
6990 · Contingent-Operating	0.00	2,000.00	-2,000.00
7810 · Res. For Future Capital Outlay	275,000.00	275,000.00	0.00
8110 · Capital Lease - Prin	114,252.84	114,252.84	0.00
8120 · Capital Lease - Interest	8,066.15	8,066.15	0.00
<b>Total Expense</b>	<b>2,151,088.67</b>	<b>2,638,866.26</b>	<b>-487,777.59</b>
<b>Net Ordinary Income</b>	<b>-422,093.08</b>	<b>115,000.00</b>	<b>-537,093.08</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
8054 · Capital	100,153.18	115,000.00	-14,846.82
<b>Total Other Expense</b>	<b>100,153.18</b>	<b>115,000.00</b>	<b>-14,846.82</b>
<b>Net Other Income</b>	<b>-100,153.18</b>	<b>-115,000.00</b>	<b>14,846.82</b>
<b>Net Income</b>	<b>-522,246.26</b>	<b>0.00</b>	<b>-522,246.26</b>

# Board of Fire Commissioners Career Department Report

10/10/2024

## Building & Truck Report

### Station 1

- The banquet hall (over the dance floor) ceiling tiles showed indication of relatively recent water leaks that occurred but dried up. A service ticket was generated with Tremco Warranty Department.
- House shore airline that sustained damage from not separating from 5405 when unit responded to a fire call. Parts on order.

### Station 2

- Parts order to replace the shore airline that shows indication of wear at coupler.

### Station 1&2

- Standby station generators were inspected and operational.

### Unit 5400 (2018 Chevy Tahoe)

- Vehicle serviced at Skillenders Auto.

### Unit 5410 2021 Chevy Tahoe-

- Notified by Skillender's Auto that the vehicle is burning excessive oil. Vehicle was taken to Pine Belter Chevrolet in Lakewood. They are performing an oil consumption test and need the vehicle back in 1000 miles for an evaluation. (This vehicle is still under warranty)

### Unit 5405:

- Truck mounted electric extrication pump not turning on. Scheduled at 830hrs to be at S&S Fleet Services. 10/11/24

### Unit 5401:

- The front officer side tire showing premature wear; replacement tires ordered. Alignment also recommended by S&S Fleet Services.

### Unit 5411:

- Starter had a mechanical failure shorted out and failed. S&S Fleet Services performed an electrical inspection on the truck and replaced the starter.

### Unit 5421-

- Q2B siren repaired under warranty by Blaze
- Rear cab door emergency lights being repaired under warranty.

### Unit 18407/5437:

- Involved in a minor MVA 7/21/24 at the scene of structure fire 100 W. Commodore Blvd. Incident report was taken, Insurance company was notified. Awaiting vehicles to be accepted in for repairs.

### Unit 5406:

- Boat is being professionally serviced at All points Marine Services Point Pleasant

Board of Fire Commissioners Career Department Report  
10/10/2024

**Call Volume Report**

Year to date: 984

September: 119

Fire: 64 EMS: 55

**Training:**

- 9/19/24- Large Scene Incident Taught by - Ocean County EMS Coordinators
- 9/27/24- Crimes Against Children Taught by - Mark Fabbriatore

**Walkthroughs and Building familiarization were conducted at:**

- 528 Cerrina Rd. Geartronix Auto Salvage

**Special Details / Projects / Notification**

- FF recruit Sanchez is currently attending Middlesex Fire Academy
- FF Sanchez and FF Obrien are enrolled in EMT school January 2025
- Pump Testing Conducted on 10/8/2024
- Hose and Ladder Testing Conducted 10/4/2024
- Ariel Testing will be conducted 10/24/2024
- Carrer staff assisted with fire prevention (Fire Bureau will provide schedule)
- New gas caps ordered for K-12 Partner saw.
- Unit 5417 was picked up and made it safely to Pheonix Arizona

**Attachments to report-**

- Commissioner signature needed for Department Physicals / Employee Assistance Program for R.WJ. Barnabus Health documents.
- Fire Recovery claim collection report

Submitted  
Captain Richard Leonard

# Bureau of Fire Prevention District #4

## Jackson Township

465 A North County Line Rd.

Jackson NJ, 08527

Office 732-928-7848

Fax 732-928-8220

Fire Official – Stanley O'Brien Jr.

**October 10, 2024**

**Monthly Bureau Report**

Inspections are being completed as normal. The Resale Inspection ordinance had its first reading at the township council meeting (See attached)

### Site plans received and finalized:

- Revised plans for 500 West Commodore Blvd – Jackson Mills Business Park were approved.

### Permits:

- 10/11 Food Truck Permit Inspection is scheduled for Bartley Trunk or Treat.

### Fire investigations:

- 9/18 Fire in the Building – Butterfly Campground
- 9/27 Vehicle Fire – Jackson Park and Ride on Progress Place
- 10/1 Camper Fire – 112 Willow Drive
- 10/10 Building Fire – 133 E. Commodore Blvd. Jackson Auto Body

### Fire Prevention Details:

- Fire Prevention at Pre Schools, churches and Trunk or Treats are currently in progress.
- The Jackson Mills Open House is scheduled for Sunday October 13<sup>th</sup> 11–3pm.

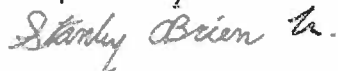
### Call Outs / Complaints:

- 9/17 The Learning Experience for an issue with the alarm system.

### Training / Meetings:

- Attended the Ocean County Fire Prevention meeting on 9/10.
- Assisted Four Season South Knolls with their Fire Drill on 9/16
- Attended a tabletop drill with OEM at Divita 260 N. County Line Road 9/19.
- The on-duty staff assisted with a Fire Drill at the Goetz Middle School on 9/24.

Respectfully submitted,



**Stanley O'Brien Jr.**