

Board of Fire Commissioners Fire District No. 4
Jackson Township, New Jersey

Minutes of Meeting Held
May 6, 2021

Notice of the time, date, location and agenda of this meeting to the extent then known, was duly published at least forty-eight hours in advance of this meeting, by posting on the official bulletin board and by publications in the official newspapers of the Board. This meeting is being conducted in accordance with the terms and provisions of the "Open Meetings Act" of the State of New Jersey

Call to Order- the meeting was called to order by Vice Chairman Goldman at 6:10 pm. Board Attorney Youssouf read "Open Meetings Act" statement. All participated in the Pledge of Allegiance. A moment of silence was observed.

Swearing of Newly Elected Officials - Board Attorney administered the oath of office to the newly elected Commissioners Philip Goldman and Alfred Couceiro.

Roll Call: Commissioners O'Brien, Goldman, Couceiro and Jamison were present. Commissioner Torres was present at 6:17pm. Board Attorney Youssouf was also present..

Minutes: Minutes from the April 8, 2021 were tabled to the June Meeting as to give time to the board to review.

Legal Report – Reorganization of Board of Fire Commissioners Jackson Fire District No 4

Commissioner Jamison made a motion to maintain all positions from the pervious term. Second by Commissioner Goldman. President – Raymond Torres Jr, Vice Chairman Philip Goldman, Treasurer Wallace Jamison, Clerk Shane O'Brien, and Asst Clerk/Treasurer Alfred Couceiro. All Aye.

Board Attorney read the following resolutions:

Scheduling of Meeting Dates, motioned by Commissioner Jamison, Second by Commissioner Goldman, Designation of official Newspapers Motioned by Commissioner Jamison Second by Commissioner Goldman, Designation of official Depositories Motioned by Commissioner Jamison, Second by Commissioner Couceiro, Appointment of Auditor Holman, Frenia and Allision, PA Motioned by Commissioner Couceiro and Second by Commissioner Jamison, Appointment of Board Accountant/QPA Cheryl Parker Motioned by Commissioner Jamison, Second Commissioner Goldman, Appointment of Koerner and Koerner CPA, Accounting Consultant, Motioned by Commissioner Goldman, Second by Commissioner O'Brien. Appointment of Recording Secretary Susan L. Oksen-Pereira, Motion Jamison, Second Goldman and Appointment of Board Attorney Joseph Youssouf Motioned by Couceiro, Second by Commissioner Jamison. All Aye.

The Board attorney was contacted by the district insurance company in reference to an accident, one of the volunteers had. He will be the main contact going forward.

Treasurer's Report –The report and bill list (a copy of which is attached to the original minutes and incorporated herein by reference) as of May 6, 2021 was read by Commissioner Jamison. Commissioner Goldman motioned to pay the bills as listed seconded by Commissioner O'Brien. Motion passed by unanimous consent. Commissioner Goldman motioned to approve the Treasurer's Report, seconded by Commissioner O'Brien. Commissioner Torres asked Board Attorney if they can order from HGAC, the pumper. Board Attorney Youssouf said once the Budget was approved and the local finance board has approved the Financing, the board can proceed with the purchase.

Truck & Building/Career Department Report – read by Captain Reynolds (a copy of the written report is attached to the original minutes and incorporated herein by reference.) Commissioner Jamison moved to purchase 3 Dyson Hand Dryers for the Substation not to exceed \$1,500 each. Second by Commissioner Goldman. Commissioner Goldman moved to purchase shelving for the new closets not to exceed \$1,200 from Uline. Second Commissioner O'Brien. Commissioner Couceiro motioned use the services of Epoxy Pro for \$15,943. Second by Commissioner O'Brien. Commissioner Couceiro motioned to purchase 7 Radios from State Contract/Motorola. Second by Commissioner O'Brien. Commissioner Couceiro motioned to purchase 2 additional desks from Uline once the Epoxy Floor has been installed for \$1,175.39. Second by Commissioner O'Brien. All Aye.

Chief's Report – read by Deputy Chief Lubertazzi (a copy of which is attached to the original minutes and incorporated herein by reference). 5401 has a missing Gas Meter. Possibly file insurance claim if they can not locate. Deputy Chief advised to take Volunteer truck 5403 off Insurance, this unit was sold to Howell First Aid. Deputy Chief would like to get approval to order Gear. Board to review budget and move next month. Deputy Chief Lubertazzi discussed Day time training including the Career Staff. Discussion pursued. Live Burn is scheduled for 5/24. All Career on duty are expected to attend. He also asked the board if there is a policy for no food at the Relief meetings? The board approved food is allowed at Relief Meetings. Commissioner Jamison said good job to the volunteers on a recent difficult call/accident where there was a loss of life. Commissioner Jamison also asked if the volunteers were having issues getting out to calls. Twice, 2nd requests were sent out. The Deputy Chief assured they are not. Commissioner Jamison accepted the Chief's report, Commissioner O'Brien second. All Aye.

President's Report –President Linde was absent. Commissioner Couceiro read the report submitted by the Volunteer President. Commissioner Torres asked if Generator quotes were looked into? The Career staff will look into quotes for the June Meeting. Cheryl Parker QPA will look at the 2021 Budget to see if it was included. Commissioner O'brien moved to accept the President report, second by Commissioner Goldman. All Aye.

Fire Bureau: read by Fire Official Stanly O'Brien (a copy of the written report is attached to original minutes and incorporated herein by reference). Commissioner Jamison noted Fire Official Stanly O'Brien is doing a great job in his new position.

Work Orders: addressed in the Truck & Building/Career Department report.

Old Business/Correspondence: Commissioner Jamison motioned to dispose of listed Panasonic Toughbooks and Samsung Tablets (a copy of which is attached to the original minutes and incorporated herein by reference) that are deemed no longer viable for the district. Board Attorney to draw up resolution for next meeting. Second by Commissioner Goldman. All Aye.

Correspondence:

None

Unfinished Business:

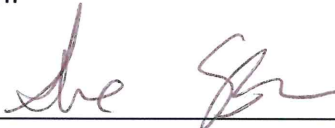
None

New Business:

None

Executive Session: Commissioner Jamison motioned to accept the Resolution to take the Board into an executive session for the purpose of discussing personnel matters, seconded by Commissioner Couceiro. Motion passed by unanimous consent (roll call vote – all “yes” votes) at 7:33 p.m. Subject matter to be released when it is no longer privileged. The executive session ended at 9:34 p.m. and the Board reconvened the public session.

Adjournment: With no other business to come before the Board, Commissioner Jamison motioned to accept the Resolution to adjourn the meeting, seconded by Commissioner Couceiro. Motion passed by unanimous consent. Meeting adjourned 8:09 pm.


_____, Clerk

5/6/21

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP DESIGNATING
OFFICIAL NEWSPAPERS FOR THE YEAR 2021**

WHEREAS; N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

WHEREAS; N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of the annual election, budget referendum and bond referendums as well as public hearings and other periodic events; and

WHEREAS; To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agencies jurisdiction of its meetings; and

WHEREAS; The Asbury Park Press the Jackson Times and Newark Star Ledger are legally recognized newspapers having general circulation within Jackson Township and are the publications most likely to inform the citizens of pending Board meetings and actions.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that the Asbury Park Press, the Jackson Times and Newark Star Ledger are hereby designated official newspapers of the Board of Fire Commissioners Fire District No.4 for 2021.

Moved by: *Commissioner
Jamison*

Seconded by: *Commissioner
Covello*

Roll Call Vote:

Ayes: *4* Nays: *0* Absent: *1* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 6 day of May, 2021.

She Gi, Clerk

5/6/21

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF
FIRE DISTRICT NO.4 JACKSON TOWNSHIP DESIGNATING
OFFICIAL DEPOSITORIES OF FIRE DISTRICT FUNDS FOR 2021**

WHEREAS; the Fire District is a "Governmental Unit" as that term is defined in N.J.S.A. 17:9-41 which receives and has custody of public funds raised through taxation for the purposes set forth in N.J.S.A. 40A:14-70 et. seq. ; and

WHEREAS; N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit;" and

WHEREAS; the Board has determined that The New Jersey State Cash Management Fund, TD Bank, Ocean First Bank, First Constitution Bank, Harmony Bank and Investors Savings Bank are qualified depositories that are eligible to receive and hold public funds on deposit; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that The New Jersey State Cash Management Fund, TD Bank, Ocean First Bank, First Constitution Bank, Harmony Bank and Investors Savings Bank are hereby designated official depositories of District funds for 2020.

BE IT FURTHER RESOLVED that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

BE IT FURTHER RESOLVED that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by: *Commissioner
Goldman*

Seconded by: *Commissioner
Cuccia*

Roll Call Vote:

Ayes: *4* Nays: *0* Absent: *1* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 6 day of May, 2021.

She Yin, Clerk

5/6/21

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP APPOINTING
HOLMAN FRENIA ALLISON P.C. DISTRICT AUDITORS FOR THE
YEAR 2021**

WHEREAS; the Board of Fire Commissioners is required by law to have an annual report on audit of its financial books and records prepared by a certified public accountant or registered municipal auditor; and

WHEREAS; The firm of Holman Frenia Allison, P.C. are certified public accountants and registered municipal auditors licensed to practice in the State of New Jersey and are legally qualified to perform the auditing services required by the laws of the State of New Jersey; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for professional services may be made, negotiated and awarded without public bidding or receipt of bids if the services to be provided will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

WHEREAS; adequate moneys have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that the firm of Holman Frenia Allison, P.C. be, and the same, are hereby appointed District auditors for the year 2021.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the auditor by the Clerk of the Board.

Moved by: *Commissioner
Cuccero*

Seconded by: *Commissioner
Jamison*

Roll Call Vote:

Ayes: *4*

Nays: *0*

Absent: *1*

Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Twp. on the 6 day of May, 2021.

She [Signature], Clerk

5/6/21

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP APPOINTING
KORNER & KOERNER BOARD ACCOUNTANTS FOR 2021**

WHEREAS; The Board of Fire Commissioners is authorized and empowered by law to employ the services of an accountant and such other professional staff as may be required for the orderly and effective administration of the financial affairs of the fire district; and

WHEREAS; The Board is charged with the responsibility of raising and spending taxes to fund the operations of both the Jackson Mills Volunteer Fire Company and its paid staff; and

WHEREAS; The services of a certified public accountant to aid in the preparation and administration of the District's financial accounts and records is necessary and desirable; and

WHEREAS; The Local Public Contracts Law provides that a contract for the provision of professional services may be made, negotiated and awarded without advertisement and receipt of bids; and

WHEREAS; Koerner & Koerner is a Certified Public Accounting licensed to practice in the State of New Jersey and is qualified to render the professional services required by the Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that a contract for professional services is hereby awarded to Koerner & Koerner for the year 2021.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the Board of Fire Commissioners by the Clerk of the Board.

Moved by: *Commissioner
Goldman*

Seconded by: *Commissioner
Jamison*

Roll Call Vote:

Ayes: *4* Nays: *0* Absent: *1* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.4 Jackson Township on the *6* day of *May*, 2021.

She Spi, Clerk

5/6/21

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 TOWNSHIP OF JACKSON APPOINTING
CHERYL PARKER BOOKKEEPER AND QUALIFIED PURCHASING
AGENT FOR THE YEAR 2021**

WHEREAS; The Board of Fire Commissioners has determined that it is necessary, desirable and in the public interest to employ the services of a Qualified Purchasing Agent and bookkeeper to maintain the day to day financial books and records of the Board of Fire Commissioners and to perform such other administrative tasks as may be required; and

WHEREAS; Cheryl Parker has the required qualifications and experience to perform the duties of a Qualified Purchasing Agent and bookkeeper required by the Board; and

WHEREAS; Adequate funds exist in the current or a previously approved budget of the Board of Fire Commissioners to pay the salary of a bookkeeper.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that Cheryl Parker is hereby appointed to the position of Qualified Purchasing Agent and Bookkeeper for the Board of Fire Commissioners of Jackson Township Fire District No.4 for the year 2021.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to Cheryl Parker by the Clerk of the Board.

Moved by: *Commissioner Jamison* Seconded by: *Commissioner Goldman*

Roll Call Vote:

Ayes *4* Nays *0* Absent *1* Abstain *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the *6* day of *May*, 2021.

She [Signature], Clerk

5/6/21

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP APPOINTING
SUSAN L. OKSEN-PEREIRA BOARD SECRETARY FOR 2021**

WHEREAS; The Board of Fire Commissioners requirest the services of a recording secretary, said services to include the transcription and preparation of minutes, attendance at public meetings scheduled by the Board, preparation of correspondence and sundry other duties that arise during the course of a year; and

WHEREAS; Susan L. Oksen-Pereira is qualified to perform the duties required of a recording secretary for the Board of Fire Commissioners; and

WHEREAS; Funds adequate to pay the salary of the recording secretary have been appropriated in he current budget of the Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that Susan L. Oksen-Pereira is hereby appointed to serve as secretary to the Board of Fire Commissioners of Jackson Township Fire District No.4 for the year 2021.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to Susan L. Oksen-Periera by the Clerk of the Board.

Moved by: *Commissioner Jamison* Seconded by: *Commissioner Goldman*

Roll Call Vote:

Ayes: *4* Nays: *0* Absent: *1* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.4 Jackson Township on the *6* day of *May*, 2021.

She Ji, Clerk

5/6/21

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP APPOINTING
JOSEPH D. YOUSOUF, ESQ. BOARD ATTORNEY FOR 2021**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services" ; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Joseph D. Youssouf is an attorney at law admitted to practice in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that a contract for professional services be and the same is hereby awarded to Joseph D. Youssouf Esq. for the year 2021.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: *Commissioner
Coveiro*

Seconded by: *Commissioner
Jamison*

Roll Call Vote:

Ayes: *4*

Nays: *0*

Absent: *1*

Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 6 day of May, 2021.

She Gini, Clerk

5/6/21

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP SCHEDULING
MEETING DATES FOR THE YEAR 2021**

WHEREAS; The Board of Fire Commissioners, as a political subdivision of the State of New Jersey is required by N.J.S.A. 10:4-18 to publish and post annually a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

WHEREAS; The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of said schedule to the municipal clerk for posting on the official municipal bulletin board.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that regularly scheduled meetings of the Board will be held on the **second Thursday** of each month with workshop sessions commencing at 6:30 p.m. and public sessions commencing at **7:00 p.m.** at the Jackson Mills Volunteer Fire Company firehouse 465 West County Line Road, Jackson, New Jersey.

BE IT FURTHER RESOLVED that the regular monthly meetings and workshop meetings of the Board are hereby scheduled for the following dates: **May 6, June 10, July 8, August 12, September 9, October 14, November 11, December 9, January 13, February 10, and March 10, 2022**, which meeting shall serve as the annual reorganization meeting of the Board.

BE IT FURTHER RESOLVED that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: *Commissioner Jamison*

Seconded by: *Commissioner Goldman*

Roll Call Vote:

Ayes: *4* Nays: *0* Absent: *1* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 6 day of May, 2021.

He Shi, Clerk

5/6/21

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
OF FIRE DISTRICT NO.4 JACKSON TOWNSHIP AUTHORIZING
THE SALE OF PERSONAL PROPERTY PURSUANT TO
N.J.S.A.40A:11-36**

WHEREAS; N.J.S.A.40A:11-36 (1) provides, in relevant part, that the governing body of any contracting unit may, by resolution, authorize the sale of its personal property not needed for public use and if the estimated fair value of the property to be sold exceeds 15 percent of the bid threshold it shall be sold at public auction to the highest bidder; and

WHEREAS; The Board of Fire Commissioners owns miscellaneous laptop computers and tablets that are no longer needed for public use; and

WHEREAS; It is the considered opinion of the Board that the above described equipment may be properly classified as excess property no longer needed for public use and that the fair market value of said equipment will not exceed 15 percent of the bid threshold and, therefore, may be disposed of in accordance with the provisions of N.J.S.A. 40A:11-36.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners that the equipment described on the list marked "EXHIBIT A" attached hereto and incorporated herein by reference shall be sold at public auction to the highest bidder or sold at private sale as permitted by N.J.S.A. 40A:11-36.

Moved by: *Jamison*

Seconded by: *Goldman*

Roll Call Vote:

Couciaro
Goldman
Ayes: *Jamison*
O'Brien
Torres

Nays: *∅*

Absent: *∅*

Abstain: *∅*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 6th day of May 2021.

He J _____, Clerk



BOARD OF FIRE COMMISSIONERS JACKSON TOWNSHIP FIRE DISTRICT NO. 4



465A North County Line Road
Jackson, NJ 08527

Telephone 732-928-1434 Fax 732-928-8220

President- Raymond Torres Jr.

Vice President- Philip Goldman

Clerk- Shane O'Brien

Treasurer- Wallace Jamison

Commissioner at Large-Alfred Couceiro

Items to be disposed of from technology

Panasonic Toughbooks (4)

Model

Serial

cf-30caqzb

7eksa32981

cf-30kapx2m

9fkya58390

cf-29naqgzbm

6hksag1826

cf-29naqgzbm

6hkya61186

Samsung Tablets (5)

Serial

990002079480867

990003477041491

990003477194951

990003477195032

990002079344451

**BOARD OF FIRE COMMISSIONERS
JACKSON TWSP FIRE DISTRICT NO. 4
AGENDA AND MEETING NOTES**

**May 6, 2021
Meeting Time 6:00PM**

Meeting called to order 6:00PM
Reading of the "Public Meeting Act"
Flag Salute
Attendance
Secretary's Report
Treasurer's Report
Legal Report
Truck & Building Report
Chief's Report
President's Report
Fire Bureau Report
Work Order Requests
Old Business
New Business

Mail Correspondence-Per Yellow Folder

Open to Public
Meeting Adjourned

Old Business-Correspondence/Pending

New Business

Mail Correspondence
Per Yellow folder

5:25 PM
05/06/21
Accrual Basis

Board of Fire Commissioners
Cash Balance Report
As of May 6, 2021

	May 6, 21	
	<u>Debit</u>	<u>Credit</u>
1009 · Shore Community Operating	423,070.63	
1011 · Shore Community Payroll	225,953.33	
1012 · Shore Community Fire Bureau	21,606.19	
1016 · Shore Comm-CD-Future Cap 0721	317,455.62	
1019 · Shore Comm-CD Future Cap 0872	446,648.28	
TOTAL	<u>1,434,734.05</u>	<u>0.00</u>

Board of Fire Commissioners
Treasurer Report
As of May 6, 2021

Type	Date	Num	Name	Debit	Credit
1009 - Shore Community Operating					
Bill Pmt...	05/06/2021	6538	Action Uniform Co.		412.00
Bill Pmt...	05/06/2021	6539	AMTRUST NORTH AMERICA		11,800.00
Bill Pmt...	05/06/2021	6540	Asbury Park Press		55.70
Bill Pmt...	05/06/2021	6541	AT&T Mobility		387.81
Bill Pmt...	05/06/2021	6542	B Safe, Inc.		100.00
Bill Pmt...	05/06/2021	6543	Blaze Emergency Equipment LLC		4,814.66
Bill Pmt...	05/06/2021	6544	Continental Fire & Safety		784.80
Bill Pmt...	05/06/2021	6545	Custom Bandag Inc-Manchester		820.16
Bill Pmt...	05/06/2021	6546	ESI Equipment, Inc.		36,984.00
Bill Pmt...	05/06/2021	6547	Family Practice of Centrastate		780.00
Bill Pmt...	05/06/2021	6548	GW Tire Service		964.00
Bill Pmt...	05/06/2021	6549	JCP&L		1,212.63
Bill Pmt...	05/06/2021	6550	Jersey Shore Contracting Services LLC		3,536.25
Bill Pmt...	05/06/2021	6551	KC Greenscapes		680.66
Bill Pmt...	05/06/2021	6552	MES		2,556.33
Bill Pmt...	05/06/2021	6553	NetLink Web Services, LLC		199.00
Bill Pmt...	05/06/2021	6554	NJNG		1,637.99
Bill Pmt...	05/06/2021	6556	Quality Copy Company of Ocean Inc		390.00
Bill Pmt...	05/06/2021	6557	ReadyRefresh by Nestle		79.88
Bill Pmt...	05/06/2021	6558	Steven Porth		2,760.00
Bill Pmt...	05/06/2021	6559	Verizon		211.74
Bill Pmt...	05/06/2021	6560	Verizon Wireless		185.80
Bill Pmt...	05/06/2021	6562	Holmes and McDowell		12,177.00
Bill Pmt...	05/06/2021	6563	Home Depot		193.29
Bill Pmt...	05/06/2021	6564	Optimum		577.56
Bill Pmt...	05/06/2021	6565	Super Laundry Equipment Corp		455.00
Total 1009 - Shore Community Operating				0.00	84,756.26
TOTAL				0.00	84,756.26

Board of Fire Commissioners Profit & Loss Budget vs. Actual January 1 through May 6, 2021

	Jan 1 - May 6, 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4010 · Amount To Be Raised By Taxation	388,008.11	1,825,920.53	-1,437,912.42
4020 · Supplemental Fire Services Act	0.00	4,342.00	-4,342.00
4200 · Interest Income	109.48	500.00	-390.52
4750 · Bureau of Fire Prevention Incm	1,303.00	35,000.00	-33,697.00
4800 · Other Income	51,232.37	0.00	51,232.37
4920 · Unreserved Fund Balance	0.00	471,815.22	-471,815.22
Total Income	440,652.96	2,337,577.75	-1,896,924.79
Gross Profit	440,652.96	2,337,577.75	-1,896,924.79
Expense			
5110 · Salaries - Commissioners	0.00	20,000.00	-20,000.00
5120 · Salaries - Secretary			
5121 · Secretary-1099	750.00	0.00	750.00
5120 · Salaries - Secretary - Other	0.00	2,800.00	-2,800.00
Total 5120 · Salaries - Secretary	750.00	2,800.00	-2,050.00
5210 · Elections	400.00	15,000.00	-14,600.00
5220 · Office Expense	2,866.02	13,000.00	-10,133.98
5230 · Professional Services			
5243 · Bookkeeper	11,880.00	0.00	11,880.00
5246 · Web Services	995.00	0.00	995.00
5230 · Professional Services - Other	0.00	110,000.00	-110,000.00
Total 5230 · Professional Services	12,875.00	110,000.00	-97,125.00
5260 · Bond Agent	0.00	1,500.00	-1,500.00
6110 · Salaries & Wages - Fire Lt.	37,101.60	106,232.47	-69,130.87
6115 · Salaries & Wages - Captain	43,552.80	125,712.27	-82,159.47
6120 · Salaries - Full Time Fire	142,669.21	378,032.06	-235,362.85
6125 · Clothing Allowance	3,248.00	10,500.00	-7,252.00
6130 · Salaries - Fire Official			
6133 · Fire Inspector	0.00	10,000.00	-10,000.00
6130 · Salaries - Fire Official - Other	390.00	15,000.00	-14,610.00
Total 6130 · Salaries - Fire Official	390.00	25,000.00	-24,610.00
6140 · Salaries - Firefighter Overtime			
6141 · Salaries-FireFighter LT&CPT OT	7,803.22	0.00	7,803.22
6142 · Salaries-Firefighters OT	12,076.84	0.00	12,076.84
6140 · Salaries - Firefighter Overtime - Other	0.00	49,000.00	-49,000.00
Total 6140 · Salaries - Firefighter Overtime	19,880.06	49,000.00	-29,119.94
6180 · Payroll Taxes	-60,677.32	55,084.24	-115,761.56
6185 · Employer Pension Contribution	0.00	146,735.00	-146,735.00
6190 · Fringe Benefits	-2,027.28	143,231.71	-145,258.99
6210 · Insurance	59,686.20	135,000.00	-75,313.80
6220 · Advertising	125.65	2,000.00	-1,874.35
6310 · Maintenance & Repairs			
6311 · M&R - Apparatus			
6313 · M&R - Truck #5407 Utility	1,168.00	0.00	1,168.00
6315 · M&R - Truck #5405 Ladder	12,129.76	0.00	12,129.76
6316 · M&R - Truck #5408 Tanker	622.50	0.00	622.50
6317 · M&R -Truck # 5401 Pumper New	11,646.17	0.00	11,646.17
6320 · M&R - Truck #5410 Asst Chief	668.08	0.00	668.08
6322 · M&R - Truck #5411 Pumper	2,318.00	0.00	2,318.00
6328 · M&R - Truck #5417 KME Pumper	1,730.06	0.00	1,730.06
6330 · M&R - Truck #5419 Lg Brush	1,089.68	0.00	1,089.68
Total 6311 · M&R - Apparatus	31,372.25	0.00	31,372.25
6350 · M&R - Building #1	6,779.06	0.00	6,779.06
6355 · M&R - Building #2	1,349.72	0.00	1,349.72
6370 · M&R - Equipment	4,612.14	0.00	4,612.14
6310 · Maintenance & Repairs - Other	0.00	110,000.00	-110,000.00
Total 6310 · Maintenance & Repairs	44,113.17	110,000.00	-65,886.83
6410 · Supplies			
6411 · Supplies - Fuel	5,597.24	0.00	5,597.24
6410 · Supplies - Other	228.09	25,000.00	-24,771.91
Total 6410 · Supplies	5,825.33	25,000.00	-19,174.67
6415 · Fire Prevention	0.00	5,000.00	-5,000.00
6510 · Utilities	20,238.46	70,000.00	-49,761.54
6513 · Fire Service Agreement	0.00	50,000.00	-50,000.00
6515 · Hydrant Rent	16,450.00	70,000.00	-53,550.00
6610 · Misc. Firefighter Expenses	5,619.11	15,000.00	-9,380.89
6611 · Training			
6612 · Training - Paid/Vol	1,987.08	0.00	1,987.08
6616 · Fire Science Education	5,060.00	10,000.00	-4,940.00
6611 · Training - Other	0.00	30,000.00	-30,000.00
Total 6611 · Training	7,047.08	40,000.00	-32,952.92

5:24 PM

05/06/21

Accrual Basis

Board of Fire Commissioners
Profit & Loss Budget vs. Actual
January 1 through May 6, 2021

	Jan 1 - May 6, 21	Budget	\$ Over Budget
6614 · Technology-Equipment	2,229.28	4,000.00	-1,770.72
6615 · Gear - Fire Company	2,212.00	30,000.00	-27,788.00
6625 · Joint District Expenses	0.00	2,000.00	-2,000.00
6630 · Building Rennovations	0.00	15,000.00	-15,000.00
6635 · Equipment-Non-Bondable	0.00	68,000.00	-68,000.00
6640 · SCBA	943.83	15,000.00	-14,056.17
6650 · Emergency/First Aid Equipment	2,515.93	5,000.00	-2,484.07
6655 · Replacement Equipment	36,984.00	30,000.00	6,984.00
6670 · Vehicle Equip-Radios/Pagers	39,342.25	40,000.00	-657.75
6675 · UFGA	341.00	7,750.00	-7,409.00
6910 · LOSAP	0.00	55,000.00	-55,000.00
6990 · Contingent-Operating	0.00	2,000.00	-2,000.00
Total Expense	444,701.38	1,997,577.75	-1,552,876.37
Net Ordinary Income	-4,048.42	340,000.00	-344,048.42
Other Income/Expense			
Other Expense			
8052 · Capital - Utility Truck	0.00	40,000.00	-40,000.00
8054 · Capital	191,177.00	300,000.00	-108,823.00
Total Other Expense	191,177.00	340,000.00	-148,823.00
Net Other Income	-191,177.00	-340,000.00	148,823.00
Net Income	-195,225.42	0.00	-195,225.42

Board of Fire Commissioners Career Department

MAY 6, 2021

Year to date career department responses:

Fire call- 59 EMS calls- 179

Building Report

- General housekeeping, deacon, and minor repairs were conducted.
- Hall storage project is underway

Unit 5400:

- Unit went for services

Engine 5401:

- Fire and Safety pm service and minor repairs are complete except for the snow chains which will be completed later in the year
- Unit was damaged why'll entering a driveway for a working structure fire. Insurance Co. was contacted. Unit is still in service.

Unit 5404:

- Unit was serviced and had both motor mounts replaced.

Unit 5410

- Unit went for service and had breaks replaced.

Engine 5411:

- New steering box was installed and front end aligned.
- Pump packing was replaced and valves rebuilt
- Unit had a bolt break on the Victaulic clamp that connects the Rear LDH clamp was replaced and unit is in service.

Unit 5419:

- Is out of service due to a broken throttle linkage new one is on order.

Special Details / Projects / Notification

- Work orders and or repair requests were reviewed and completed as they were received.
- Hood systems in the kitchens at both stations had annual service and inspections.

Submitted by:
The Career Department



Jackson Mills Fire

465-B North County Line Road, Jackson NJ 08527

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May 2021 Chiefs Report

Date: 05/06/2021

- Upcoming Drills:
 - Holmatro extrication HOT on Tuesday May 18th, 2021 @Station 54-1 for 9:00 am
 - 5400 will arrange fire coverage for District 4 with Station 55/56 for the duration of training so that the career staff can attend without disruption.
 - Live burn on May 24th, 2021 @MCFA
 - Signup link will be sent out sometime next week.
- 5411 Pulling to the right. Captain Reynolds informed me that it was going out today to be looked at.
- Captain Reynolds informed me on Monday May 3rd that the 4-gas meter was missing from 5401. It was last accounted for on Wednesday April 28th. I have sent a message to all staff asking them to check gear pockets. If not located, we will need to replace.
- Ice rescue tools & equipment will be inventoried and sorted in the hall this Monday evening and placed onto 5427 & 5407. WE have bene working with Captain Reynolds on the project and will finalize the pan with him before implementation.
- Robert Chojnacki will Start the fire academy for FF1/FF2 on June 28th, 2021.
- 5403 has been sold to Howell First Aid. Cheryl has been informed and the apparatus will be taken off the insurance.
- I have spoken with Commissioner O'Brien & Couceiro about ordering the new command vehicle mirror the current Tahoe specs for the existing 5400 truck. Understanding that a "chip" shortage could affect delivery, we would like to hold out for a Tahoe matching the current specs.
- 5401 was damaged while responding to a fire, Captain Reynolds has taken care of the reports. Pictures where shared with the BoFC. Truck is still in service. Some tools have been relocated in order to limit using the damaged compartment rollup door/track.
- Captain Reynolds has scheduled gear measurement for Monday May 10th, 2021. Due to manufacturing delays (6+ Months) I would like to order the 3 sets from 2020 and as many as possible sets from 2021 as quickly as possible.



Jackson Mills Fire

465-B North County Line Road, Jackson NJ 08527

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- Radio programming is on hold pending a licensing file that needs to be installed onto the portable radios for the 700 band. This file is currently in transit from Motorola. JPD gave us an eta of 1-2 weeks.

Sincerely,

Trask O'Hara

Trask O'Hara
Fire Chief (5400)
Jackson Mills Volunteer Fire Company



**Jackson Mills Volunteer fire Company No. 1
Station 54**

465B North County Line Road
Jackson, New Jersey 08527 • 732-833-2981



To: Jackson Twp. Board of Fire Commissioners, District 4
From: Steven Linde, President JMVFC
Date: May 6, 2021
Subject: Presidents Report May 2021

Membership:

No new applicants for membership to introduce at this time.

Facilities:

- PBA hall use has been added to the calendar for the following: Feb 25th 2021, March 25th 2021, April 29th 2021, May 27th 2021, June 24th 2021, July 29th 2021, August 26th 2021, Sept 30th 2021, October 28th 2021, November 18th 2021, *No December meeting*
- All other hall use has been frozen due to the COVID 19 pandemic. Discussion for re-opening to take place when restrictions ease.
- Misc scout activities are scheduled outside using station 2 pavilion

Events

Hosted a team building evening May 3rd at station 2. The event was much needed and had a positive impact on our members.

Plan to address additional events and normalizing schedule at June meeting.

Committees:

- Full report available after May business meeting

Respectfully Submitted:

Steven Linde
President
Jackson Mills Volunteer Fire Company